

SOUTH TAMA COUNTY SCHOOLS

THE SOUTH TAMA COUNTY BOARD OF EDUCATION WILL HOLD A
REGULAR SESSION MEETING ON
MONDAY, FEBRUARY 17, 2020, AT 5:30 P.M.
IN THE PROFESSIONAL LEARNING ROOM,
215 W 9TH STREET, TAMA, IOWA
AGENDA

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|-------|---|--|
| I. | Call to Order | Penny Tyynismaa, Board President |
| II. | Roll Call and Declaration of Quorum | Board Secretary |
| III. | Adoption of Agenda | |
| IV. | Consent Agenda (Policy 204.80) | |
| | <ul style="list-style-type: none">• Approval of Minutes of Previous Meetings. Work Session• Bills• Financial Statement• Early Graduation Requests for K.F., O.G., A.H., E.S. | |
| V. | Public Comment | |
| | The next item on our agenda is Open Forum. The time is set aside for the Board to hear comments from the public. | |
| | On behalf of fellow board members, I invite any member of the audience to approach the board with comments about items of interest or concern. Please begin by stating your name and contact information. Please limit your comments to two minutes so that we can keep the meeting moving in a timely fashion, allow others an opportunity to speak, and allow the board to complete the full board agenda in a timely manner. Comments from the public are not limited to items or topics on tonight's agenda but they are limited to matters within the board's authority. Please understand, however, that board members do not intend to make an immediate response. Iowa's sunshine law prohibits us from having a discussion without the proper notice to all of the school district community that the issue would be discussed at tonight's board meeting. | |
| | Also, please remember you are making comments in a public meeting. Should you make comments that the subject of the comments is considered to be inflammatory or libelous, you, as an individual, may be subject to legal action brought by the subject of your comments. | |
| | Thanks for your support of our school district. | |
| VI. | Partners in Education - LaTerraza Mexican Grill | Brad Schweppe, Vanessa Rivera |
| VII. | Elementary Reading Recovery Presentation | Megan Rosenberger, Micki Stonewall,
Dawn Henley, Jan Williams |
| VIII. | Action Items: | Full Board |
| | A. Personnel | Jared Smith |
| | B. First Read Board Policy Section 900 | Jared Smith |
| | C. Easter Bunny Ice Cream Social Fundraiser | Jared Smith |
| IX. | Discussion: | Full Board |
| | A. Discuss possible changes to School Board Policy (207.03) Regular Meetings | Jared Smith |
| | B. March 3rd Bond Referendum Update | Jared Smith |
| | Closed Session: Code of IA 21.5 (1)(i) | |
| X. | Open Session: | |
| | A. Extend Superintendent's Contract through the 2021-2022 School Year | Jared Smith |
| XI. | Adjournment | |

Agenda Item VIII.A. Personnel

Contracts:

Name	Assignment	Date
Jerrod Bridgewater	MS B Asst. Soccer	3/2020

Resignation:

Name	Position	Date
Tiffany Bridgewater	M.S. Asst. Baseball Coach	2/10/2020

Superintendent's Recommendation:

Approve the personnel requests as presented pending licensure/background checks on new hires.

Agenda Item VIII.B. Approve Board Policy Section 900 - 1st read

This is the first read of Board Policy Section 900.

Superintendent's Recommendation:

Approve the first read of Board Policy Section 900

Agenda Item VIII.C. Ice Cream Social Fundraiser Request

A copy of a request for approval for a fundraiser event has been submitted by Rachel Russell, a teacher with our TIC students. A copy of the request is attached.

Superintendent's Recommendation:

Approve the request for the ice cream social with the Easter bunny on Saturday, April 4.

Agenda Item X. Extend Superintendent's Contract through the 2021-2022 School Year

Superintendent's Recommendation:

Approve extending the Superintendent's Contract through the 2021-2022 School Year.

REGULAR SESSION
OF THE BOARD OF EDUCATION OF THE
COMMUNITY SCHOOL DISTRICT OF SOUTH TAMA COUNTY

The Board of Directors of the Community School District of South Tama County met on January 20, 2020 in Regular Session meeting at the Professional Learning Room, Partnership Center, Tama, Iowa at 5:30 p.m.

On call of the roll the following were present: Ron Houghton, Alan Kline, Mandy Lekin and Clint Werner. Absent: Penny Tyynismaa. Quorum Present.

Also present were: Jared Smith, Mary Boege, John Speer of the local press and Heather Garrett.

Motion by Houghton, second by Kline to approve the agenda. All Ayes.

Motion by Kline, second by Houghton to approve the consent agenda approving the minutes of the December 16, 2019 and January 6, 2020 meetings, financials and bills for payment as presented. All Ayes.

Public Comments:

None

Motion by Houghton, second by Kline to approve the following personnel requests as presented pending background check results on new hires. All Ayes.

Contracts - Angelica Gomez - .5 FTE Special Ed PK Para

Officiating - James Hall - Baseball, David Nitz - Baseball

Resignations - Moises Fonseca - Asst HS Soccer, Hailee Weiss - Softball Coach, Steve Chyma Asst 8th Football Coach

Motion by Kline, second by Houghton to approve the 1st reading of Board Policy 702.06 School Vehicle Seat Belt Use. All Ayes.

Motion by Houghton, second by Kline to approve the 1st reading of Board Policy Section 800. All Ayes.

Motion by Houghton, second by Kline, to approve the request to host the Thespian Statewide Leadership Day on Saturday, August 1, 2020 with proper supervision. All Ayes.

Motion by Kline, second by Houghton to adjourn the meeting at 5:47 p.m. All Ayes.

Mandy Lekin, Board Vice President

Mary Boege, Board Secretary

**SPECIAL SESSION
OF THE BOARD OF EDUCATION OF THE
COMMUNITY SCHOOL DISTRICT OF SOUTH TAMA COUNTY**

The Board of Directors of the Community School District of South Tama County met on February 4, 2020 in a Special Session meeting in the Cafeteria at the Middle School, Toledo, Iowa at 5:00 p.m.

On call of the roll the following were present: Ron Houghton, Alan Kline, Mandy Lakin, Penny Tyynismaa and Clint Werner. Quorum Present.

Also present were: Jared Smith, Mary Boege, John Speer of the local press and several community members.

Motion by Houghton, second by Kline to approve the agenda. All Ayes.

Public Comments:

Kathy Wilkerson addressed the Board on the need for a new Middle School.

Travis Squires from Piper Sandler did a presentation explaining school finance and how the funding would work for the proposed middle school.

Motion by Lakin, second by Kline to approve the following personnel requests as presented pending background check results on new hires. All Ayes.

Contracts - Sam Peska - MS Girls Soccer, Conner McKibben - MS Boys Soccer, Sarah Weiermann - Asst MS Girls Soccer

Transfer - Keely Upah From TLC Instructional Coach to Kindergarten.

Officiating - Robert Averill - Basketball, James Hall - Basketball, David Nitz - Basketball, Kory Staff - Basketball, Glen Taylor - Basketball, Eugene Ubben - Basketball, Jeremy Weiermann - Basketball, Jordan Bleil - Wrestling, Brandon DuFoe - Wrestling, Andrew May - Wrestling, Bob Yilek - Wrestling

Resignations - Daniel Hogendorn - HS Custodian

Motion by Kline, second by Houghton to approve the final reading of Board Policy 702.06 School Vehicle Seat Belt Use. All Ayes.

Motion by Kline, second by Lakin to approve the final reading of Board Policy Section 800. All Ayes.

Motion by Lakin, second by Houghton, to approve the request for the new course for Work Experience and Transition. All Ayes.

Motion by Lakin, second by Kline to approve the Archery Club fundraising requests. All Ayes.

Motion by Lakin, second by Kline to adjourn the meeting at 7:09 p.m. All Ayes.

Penny Tyynismaa, Board President

Mary Boege, Board Secretary

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 2-17-20

1/17/2020	CCA Fame	Honor Band Registration	\$198.00
1/17/2020	Brandon Dufoe	Wrestling Official	\$110.08
1/17/2020	Thad Espenschied	Basketball Official	\$110.00
1/17/2020	Fareway Stores	Concession Supplies	\$101.48
1/17/2020	Dixie Forcht	Reimbursement	\$60.90
1/17/2020	Steve Klingaman	Wrestling Official	\$95.00
1/17/2020	Rod Kolder	Basketball Official	\$110.00
1/17/2020	Martin Brothers	Vending Supplies	\$82.12
1/17/2020	Andrew May	Wrestling Official	\$95.00
1/17/2020	NASP	Archery Supplies	\$180.00
1/17/2020	NPC International	Concession - Pizza	\$345.18
1/17/2020	Oelwine Archery	Registration Fees	\$300.00
1/17/2020	Jeff Osborne	Basketball Official	\$110.00
1/17/2020	Rschooltoday	Activity Scheduler	\$400.00
1/17/2020	Mike Schmidt	Basketball Official	\$110.00
1/17/2020	Chad Shellmyer	Basketball Official	\$110.00
1/17/2020	South Tama Youth Baseball	Facility Usage Fee	\$500.00
1/17/2020	Dante Terry	Basketball Official	\$110.00
1/17/2020	Scott Tibbetts	Basketball Official	\$50.00
1/17/2020	Town & Country Wholesale	Concession Supplies	\$471.31
1/17/2020	Club's Choice Fundraising	Elem Fall Fundraiser	\$25.20
1/24/2020	Atlantic Coca-Cola	Concession Beverages	\$272.48
1/24/2020	Brian Crawford	Basketball Official	\$110.00
1/24/2020	Independence High School	Large Group Speech Registration	\$96.00
1/24/2020	Iowa FFA Association	Conference Registration	\$222.00
1/24/2020	Iowa Games	Archery Registration Fees	\$765.00
1/24/2020	Tom Kemper	Basketball Official	\$110.00
1/24/2020	Wayne Ritscher	Basketball Official	\$110.00
1/24/2020	STC Schools Mastercard	Supplies, Lodging, Reg Fees, Adopt a Family	\$3,260.99
1/24/2020	Town & Country Wholesale	Concession Supplies	\$284.58
1/24/2020	Ultimate Image	Wrestling Sportswear, Cheerleading Sportswear	\$1,553.00
1/24/2020	STC Schools Mastercard	Books, Staff Supplies	\$1,008.71
1/28/2020	Ahlers & Cooney	Legal Services	\$990.00
1/28/2020	Alliant Energy	Gas and Electric	\$8,335.30
1/28/2020	Atlantic Coca-Cola	Staff Vending Beverages	\$146.57
1/28/2020	Central Iowa Distributing	Custodial Supplies	\$445.40
1/28/2020	Chyma's Machine & Welding	Labor - Bus Barn Oil Tank	\$233.67
1/28/2020	Clayton Ridge CSD	Open Enrollment	\$7,062.50
1/28/2020	Curriculum Associates	Iready Assessments	\$240.00
1/28/2020	Fareway Stores	Classroom Supplies	\$145.24
1/28/2020	Follett School Solutions	Books	\$297.16
1/28/2020	Goodyear Tire	Tires	\$456.33
1/28/2020	Hillyard/Des Moines	Custodial Supplies	\$502.25
1/28/2020	Home Depot(Supplyworks)	Custodial Supplies	\$1,787.41
1/28/2020	Hrabak Lumber	Maintenance Supplies	\$85.06
1/28/2020	Iowa One Call	Underground Locating	\$7.20
1/28/2020	Iowa Wholesale Supply Company	Maintenance Supplies	\$840.69

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 2-17-20

1/28/2020 Jaymar Business Forms	W-2, 1099 and 1095 Forms	\$173.80
1/28/2020 Ruth Anne Kosbau	Musical Costumes	\$2,003.00
1/28/2020 Learning Without Tears	Handwriting Without Tears	\$27.45
1/28/2020 Martin Brothers	Preschool, Afterschool Supplies	\$733.80
1/28/2020 Poweshiek County Auditor	Election Fees	\$29.20
1/28/2020 Safelite Auto Glass	Repair - 2012 Red Car	\$222.77
1/28/2020 School Bus Sales	Transportation Supplies	\$386.05
1/28/2020 Speed Stacks Inc	Elem PE Supplies	\$750.00
1/28/2020 STC Schools Mastercard	Supplies, Books, Fundraisers, Lodging, LCD Mount:	\$12,216.49
1/28/2020 Storey Kenworthy	White Tagboard	\$101.91
1/28/2020 Superior Welding	Classroom Supplies	\$581.06
1/28/2020 Tama County Extension Service	Registration Fees	\$70.00
1/28/2020 Thinksafe Inc	AED Management Software	\$150.00
1/28/2020 Kevin Thomas	Refund - Lost Book	\$14.99
1/28/2020 Verizon Wireless	Cellphone Service	\$288.76
1/28/2020 Walsh Door and Security	Labor - Elem	\$149.99
1/28/2020 West Music	Instrumental Repairs	\$343.50
1/28/2020 Wilkerson Hardware	Custodial Supplies	\$58.81
1/28/2020 Communications Engineering	MS Intercom System	\$1,058.40
1/28/2020 Marco	Phone Lease	\$2,136.83
1/28/2020 US Bank Equipment	Printer Lease	\$273.20
1/28/2020 UMB Bank	Administrative Fees - Bond Payments	\$500.00
1/28/2020 Lutheran Services of Iowa	Meal Reimbursement	\$24.95
1/28/2020 Martin Brothers	Groceries and Supplies	\$15,029.42
1/28/2020 Pan-O-Gold Baking	Bread	\$211.80
1/28/2020 Rapids Wholesale Equipment	Supplies	\$37.25
1/31/2020 Atlantic Coca-Cola	Concession and Student Beverages	\$891.35
1/31/2020 Center Point Urbana CSD	XC Entry Fee	\$50.00
1/31/2020 Dike-New Hartford High School	Volleyball Tournament Fees	\$65.00
1/31/2020 Allan Drees	Basketball Official	\$110.00
1/31/2020 Brandon Dufoe	Wrestling Official	\$95.00
1/31/2020 East Marshall High School	Wrestling Entry Fee	\$115.00
1/31/2020 Fareway Stores	Concession Supplies	\$112.21
1/31/2020 Iowa HS Music Association	State Jazz Band Admissions	\$612.00
1/31/2020 Iowa HS Speech Association	State Large Group Registration	\$272.00
1/31/2020 Mark Janssen	Basketball Official	\$110.00
1/31/2020 Dewayne Johnson	Basketball Official	\$110.00
1/31/2020 Martin Brothers	Vending Supplies	\$251.93
1/31/2020 Medco Supply Company	Athletic Supplies	\$289.16
1/31/2020 NPC International	Concessions - Pizza	\$252.29
1/31/2020 Ocooch Hardwoods	Red Oak	\$96.50
1/31/2020 Rocket Archery	Registration Fees	\$230.00
1/31/2020 Select Physical Therapy	Athletic Trainer	\$1,000.00
1/31/2020 Ultimate Image	Sportswear	\$2,150.00
1/31/2020 Bob Yilek	Wrestling Official	\$95.00
1/31/2020 2nd Wind Exercise Equipment	FOMS Exercise Equipment	\$2,587.00
1/31/2020 Tama County Humane Society	Memorial	\$25.00

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 2-17-20

1/31/2020 Postmaster	Bulk Mail - Absentee Mailer	\$859.95
2/4/2020 Ames Ford Lincoln	2020 Ford Super Duty F-250 Truck	\$28,917.00
2/7/2020 Ahlers & Cooney	Legal Services	\$960.00
2/7/2020 Alliant Energy	Gas and Electric	\$718.00
2/7/2020 Atlantic Coca-Cola	Staff Vending Beverages	\$122.81
2/7/2020 Stan Avery	Mileage	\$35.26
2/7/2020 BGM Comm School	SpEd Tuition	\$5,370.30
2/7/2020 CAM Community School	SpEd Tuition	\$4,982.40
2/7/2020 Capital Sanitary Supply	Paper	\$1,131.38
2/7/2020 Cardsdirect	Birthday Cards	\$137.90
2/7/2020 Carquest Auto Parts	Transportation Supplies	\$291.60
2/7/2020 CDW Government	Microsoft Office	\$10,500.00
2/7/2020 Central Rivers AEA	Work Experience Coordinator	\$14,250.00
2/7/2020 City of Toledo	Water and Sewer	\$185.18
2/7/2020 Communications Engineering	Labor and Materials	\$511.96
2/7/2020 Cooper and Associates	Annual Clearinghouse Fee	\$75.00
2/7/2020 Donovan Group	Communication Contract	\$3,000.00
2/7/2020 Electric Supply	Maintenance Supplies	\$3,480.00
2/7/2020 Fareway Stores	Classroom Supplies	\$180.22
2/7/2020 Follett School Solutions	Library Books	\$77.74
2/7/2020 Grainger	Maintenance Supplies	\$388.32
2/7/2020 Hillyard/Des Moines	Custodial Supplies	\$2,521.33
2/7/2020 Home Depot(Supplyworks)	Custodial Supplies	\$2,145.75
2/7/2020 Hy-Vee Dollar Fresh	FCS Classroom Supplies	\$78.68
2/7/2020 Iowa Assoc School Boards	Worksession Fee	\$425.00
2/7/2020 J&V Auto	Filters	\$231.37
2/7/2020 JW Pepper	Music	\$374.68
2/7/2020 K&M Sanation	Garbage Service	\$1,150.00
2/7/2020 Martin Brothers	Preschool Supplies	\$44.88
2/7/2020 Midwest Wheel	Battery	\$28.49
2/7/2020 National Fire Protection	Membership Fees	\$475.00
2/7/2020 One Source Background Check	Background Checks	\$162.00
2/7/2020 Jennifer Perez	Mileage	\$143.72
2/7/2020 Pierce Lumber	Classroom Supplies	\$1,767.78
2/7/2020 Pittney Bowes	Postage Meter Rental	\$441.75
2/7/2020 Pittney Bowes	Postage Meter Refill	\$503.50
2/7/2020 Poweshiek Water Association	Water	\$53.30
2/7/2020 RC Systems	Radio Battery, Labor	\$116.45
2/7/2020 Scharnweber Water Cond	Equipment Rental	\$296.00
2/7/2020 Schendel Pest Control	Pest Control	\$270.00
2/7/2020 School Bus Sales	Repair Parts	\$948.06
2/7/2020 School Speciality	Supplies	\$175.99
2/7/2020 Schumacher Elevator	Repairs	\$1,430.00
2/7/2020 Speed Stacks Inc	Classroom Supplies	\$235.00
2/7/2020 State Chemical Solutions	Custodial Supplies	\$149.00
2/7/2020 Storey Kenworthy	Supplies	\$24.81
2/7/2020 Tama Water Department	Water and Sewer	\$1,396.26

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 2-17-20

2/7/2020 Ultimate Image	HS PBIS Sportswear	\$1,000.00
2/7/2020 USIC Locating Services	Locating Services	\$45.02
2/7/2020 West Music	Band Supplies	\$197.05
2/7/2020 Windstream	Phone Service	\$96.00
2/7/2020 Z-Line	Blade Guide Markers	\$26.38
2/7/2020 Cleaver Brooks Sales & Service	Boiler Repairs	\$4,884.35
2/7/2020 Communications Engineering	MS Intercom System	\$2,005.94
2/7/2020 Kurtz Hardware	Wood Door - Elementary	\$755.59
2/7/2020 US Bank Equipment	Printer Lease	\$8,053.61
2/7/2020 EMS Detergent	Supplies	\$811.05
2/7/2020 Keck Food Distribution	Commodities	\$5,160.43
2/7/2020 Martin Brothers	Groceries and Supplies	\$7,840.22
2/7/2020 Rapids Wholesale Equipment	Supplies	\$137.76
2/7/2020 Steve Allman	Basketball Official	\$110.00
2/7/2020 Atlantic Coca-Cola	Student Vending and Concessions	\$761.34
2/7/2020 Kyle Clark	Basketball Official	\$110.00
2/7/2020 Randy Dieken	Basketball Official	\$110.00
2/7/2020 Fareway Stores	Concession Supplies	\$69.69
2/7/2020 Iowa HS Athletic Assoc	Wristbands - State Wrestling	\$320.00
2/7/2020 Livestockjudging.com	Subscription	\$100.00
2/7/2020 Martin Brothers	Vending Supplies	\$249.40
2/7/2020 David Nee	Basketball Official	\$110.00
2/7/2020 NEIBA	District Jazz Band	\$100.00
2/7/2020 North Mahaska Archery	Registration Fees	\$252.00
2/7/2020 NPC International	Concessions - Pizza	\$114.38
2/7/2020 John Phillips	Basketball Official	\$110.00
2/7/2020 Mike Schmidt	Basketball Official	\$67.40
2/7/2020 Christopher Shaw	Basketball Official	\$110.00
2/7/2020 Richard Shindelar	Basketball Official	\$110.00
2/7/2020 Mike Spurlin	Basketball Official	\$110.00
2/7/2020 Town & Country Wholesale	Concession Supplies	\$167.72
2/7/2020 Eugene Ubben	Basketball Official	\$70.00
2/7/2020 Dave Wangsness	Basketball Official	\$110.00
2/7/2020 Jeremy Weiermann	Basketball Official	\$70.00
2/7/2020 Fareway Stores	FOMS Staff Supplies	\$50.00
2/7/2020 David Rausa	Fall Fundraiser - Elem Boosters	\$288.00
2/7/2020 STC Print Shop	Printing - Elem Boosters	\$94.50
2/7/2020 Tama Florists	Green Plants	\$55.00
2/17/2020 Alliant Energy	Gas and Electric	\$8,214.71
2/17/2020 Atlantic Coca-Cola	Vending Supplies	\$84.44
2/17/2020 Benton Comm School District	Special Education Tuition	\$5,444.10
2/17/2020 CAM Community School	Open Enrollment	\$2,709.85
2/17/2020 Samantha Cantonwine	Mileage	\$41.76
2/17/2020 Capital Sanitary Supply	Paper	\$1,559.20
2/17/2020 Heather Garrett	Book Fair - Start Up Cash	\$200.00
2/17/2020 Central Rivers AEA	Ipad Repairs	\$139.95
2/17/2020 Chyma's Machine & Welding	Repair Soccer Goals	\$403.29

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 2-17-20

2/17/2020	Melaine Davenport	Mileage	\$154.51
2/17/2020	East Marshall School	Special Education Tuition	\$20,971.61
2/17/2020	Fareway Stores	Supplies	\$12.06
2/17/2020	Brad Fisher	Backpack Vac	\$200.00
2/17/2020	Gladbrook Reinbeck School	Tuition	\$192.92
2/17/2020	Hardon's Hardware	Supplies	\$6.99
2/17/2020	Hoglund Bus Company	Repair Parts	\$22.40
2/17/2020	Home Depot(Supplyworks)	Custodial Supplies	\$2,200.66
2/17/2020	Hrabak Lumber	Window Glass	\$94.25
2/17/2020	Hy-Vee Dollar Fresh	Classroom Supplies	\$258.60
2/17/2020	Iowa Communications Network	Internet Services	\$438.00
2/17/2020	Johnston Comm School	Special Education Tuition	\$5,177.25
2/17/2020	JW Pepper	Music	\$44.49
2/17/2020	Marshalltown Comm College	College Books	\$1,287.31
2/17/2020	Martin Brothers	Supplies	\$356.90
2/17/2020	New Century FS	Gas and Diesel	\$11,168.94
2/17/2020	North Tama County School	Special Education Tuition	\$5,366.70
2/17/2020	Pittney Bowes	Postage Meter Rental	\$441.75
2/17/2020	Plumb Supply	Maintenance Supplies	\$93.27
2/17/2020	RC Systems	Maintenance Supplies	\$515.00
2/17/2020	Riverside Insights	Cogat Basic Services - Testing	\$2,483.58
2/17/2020	School Bus Sales	Transportation Supplies	\$762.15
2/17/2020	Tama Florists	Fresh Flowers - Memorial	\$100.00
2/17/2020	Tama Toldeo Ace	Custodial Supplies	\$767.36
2/17/2020	Tama-Toledo Chamber	Membership Fees	\$50.00
2/17/2020	Tama/Grundy Publishing	Public Notices	\$233.19
2/17/2020	Thys Moter Company	Vehicle Repairs	\$471.07
2/17/2020	Waterloo Comm Schools	Tuition	\$158.16
2/17/2020	Waverly-Shell Rock CSD	Special Education Tuition	\$15,831.42
2/17/2020	Hailee Weiss	Mileage	\$91.68
2/17/2020	Wilkerson Hardware	Maintenance Supplies	\$557.03
2/17/2020	Home Depot(Supplyworks)	Steam Cleaner, Spray Extractor	\$1,957.20
2/17/2020	Thomas Company	GEO Thermal Repairs	\$2,530.33
2/17/2020	Trane US Inc	Repairs, Labor	\$1,408.12
2/17/2020	Marco	Phone Lease	\$2,136.83
2/17/2020	Jennifer Brown	Mileage	\$42.50
2/17/2020	Fareway Stores	Produce	\$357.55
2/17/2020	Martin Brothers	Groceries and Supplies	\$9,419.65
2/17/2020	Pan-O-Gold Baking	Baking Products	\$843.85
2/17/2020	Alfredo Patlan	Lunch Refund	\$61.40

\$314,795.31

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 2-17-20

General Fund	\$193,394.18
Activity Fund	\$20,672.49
Management Fund	\$0.00
Capital Projects	\$43,516.93
PPEL	\$12,600.47
Debt Service	\$500.00
Agency Funds	\$4,133.41
Food Service	\$39,977.83
Total of All Funds	\$314,795.31

The above invoices have been reviewed and are hereby approved for payment.

SOUTH TAMA COUNTY SCHOOLS
2019-20 Summary
Through January 2020

General Fund (10)

	<u>Year To Date</u>	
Balance 6/30/19	\$6,589,341.00	
Revenues	\$10,122,290.24	\$5,841,896.83
Expenditures	<u>\$10,869,734.41</u>	
Ending Balance	\$5,841,896.83	

Management (22)

Balance 6/30/19	\$287,494.19	
Revenues	\$439,092.56	\$244,634.08
Expenditures	<u>\$481,952.67</u>	
Ending Balance	\$244,634.08	

Capital Projects Other Sources (33)

Balance 6/30/19	\$3,246,179.46	
Revenues	\$975,297.87	\$3,325,091.88
Expenditures	<u>\$896,385.45</u>	
Ending Balance	\$3,325,091.88	

PPEL Fund (36) Year To Date

Balance 6/30/19	\$5,928.51	
Revenues	\$70,275.06	
Expenditures	<u>\$92,346.63</u>	
Ending Balance	-\$16,143.06	

Balance Per General Ledger -\$16,143.06

Debt Service (40)

Balance 6/30/19	\$19,721.26	
Revenues	\$697,188.12	
Expenditures	<u>\$656,793.75</u>	
Ending Balance	\$60,115.63	

Balance Per General Ledger \$60,115.63

Nutrition Fund (61)

Balance 6/30/19	\$112,324.30	
Revenues	\$378,566.30	
Expenditures	<u>\$397,977.25</u>	
Ending Balance	\$92,913.35	

Balance Per Ledger \$92,913.35

Bank to Books Reconciliation		\$9,548,508.71
Statement LSB - Mastercard	\$100.00	
Statement LSB 560	\$9,598,046.39	
Less Outstanding Checks	\$50,084.65	
Plus Adjustments ISF	\$446.97	
Plus O/S Deposit/Voids	<u>\$0.00</u>	
Balance per Bank	\$9,548,508.71	

Student Activity (21)

Balance 6/30/19	\$263,023.52	
Revenues	\$215,704.16	
Expenditures	<u>\$188,478.80</u>	
Ending Balance	\$290,248.88	\$290,248.88

Trust Funds (81)

Balance 6/30/19	\$14,949.18	
Revenues	\$0.00	
Expenditures	<u>\$1,000.00</u>	
Ending Balance	\$13,949.18	\$13,949.18

Trust Fund (82)

Balance 6/30/19	\$205,679.36	
Revenue	\$122.32	
Expenditures	\$0.00	
Ending Balance	\$205,801.68	\$205,801.68

Agency Fund (91)

Balance 6/30/19	\$48,255.71	
Revenues	\$23,708.09	
Expenditures	<u>\$22,598.73</u>	
Ending Balance	\$49,365.07	\$49,365.07

Bank to Books Reconciliation		
Statement Toledo 12246	\$502.21	
Statement Toledo 8084	\$8,083.28	
Statement Toledo 8106	\$1,936.54	
Statement Toledo 221	\$355,852.31	
Statement Toledo 3821	\$205,801.68	
Less Outstanding Checks	\$13,408.51	
Less Voids	\$0.00	
Plus NSF Checks	<u>\$597.00</u>	
Balance Per Bank	\$559,364.51	\$559,364.81



STC Formulario de compromiso de asociación

Información del Participante o Socio

Nombre de la Organización: La Terraza Mexican Grill

Dirección: 401 W Hwy 30

Empresario: ~~Julio Ramirez~~ Carmelo Saldana
 (Nombre) (Título)
Manager Owner

Teléfono: 641 481-7026

Correo Electrónico: jrampcr75@gmail.com

Información sobre su afiliación

Por favor indique su nivel de afiliación que más de acople a su negocio o su organización:

Afiliación a nivel distrito
 Afiliación en eventos: Basket Ball Baseball
 (Enliste los eventos en los que le gustaría contribuir)

Mi organización está dispuesta a apoyar a la escuela/distrito en las siguientes maneras:

Tutorías Voluntario en los salones Pagando por paseos
 Mentores Invitado conferencista Participar en ferias de trabajo
 Lectores Donaciones Ofreciendo entrenamiento interno
 Compañeros Otro

La escuela/distrito puede apoyar a mi organización de la siguiente manera:

Con reconocimientos públicos Suministro de pasantes para negocio
 Exposición de arte de los estudiantes Ofrecer un espacio para promover el negocio durante reuniones con padres
 Otro Durante los Juegos Deportivos

Describa brevemente el deseo de su organización de convertirse en un socio oficial en educación con el Distrito Escolar del Condado de South Tamal:

Devuelva este formulario a cualquier escuela de la STC. Todos los formularios serán revisados por la persona de contacto de la escuela o el distrito y se presentará al superintendente para su aprobación.

¡Gracias por tomarse el tiempo para completar este formulario! ¡Esperamos asociarnos con usted!



STC Formulario de compromiso de asociación

Ofrecer ayuda a la comunidad escolar asegurar que todos los estudiantes tenga apoyo en lo que podamos ayudar

Devuelva este formulario a cualquier escuela de la STC. Todos los formularios serán revisados por la persona de contacto de la escuela o el distrito y se presentará al superintendente para su aprobación.

¡Gracias por tomarse el tiempo para completar este formulario! ¡Esperamos asociarnos con usted!



STC Partnership Commitment Form

Contact Information

Organization name: La Terraza Mexican Grill

Mailing Address: 401 HWY 30

Contact Person: Julio Ramirez Carmelo Saldana, Manager Owner
(Name) (Title)

Phone: 641-481-7026

Email address: Jcrampe25@gmail.com

Partnership Information

Please indicate the partnership level that would best suit you and your organization:

District level partner
 Event partner: Basketball & Baseball
(List Event)

My organization is able to support the school/district in the following ways:

- | | | |
|-----------------------------------|---|--|
| <input type="checkbox"/> Tutors | <input type="checkbox"/> Classroom Volunteers | <input type="checkbox"/> Hosting field trips |
| <input type="checkbox"/> Mentors | <input type="checkbox"/> Guest speakers | <input type="checkbox"/> Participate in job fair |
| <input type="checkbox"/> Readers | <input checked="" type="checkbox"/> Donations | <input type="checkbox"/> Offer internships |
| <input type="checkbox"/> Pen pals | <input type="checkbox"/> Other | |

The school/district can support my organization in the following ways:

- Public recognition Supply interns for business
 Student artwork to display Table/booth space for parent nights
 Other - during sporting games

Please briefly describe your organizations desire to become an official partner in education with South Tama County School:

offer our help to the community schools and ensure that all students have our support

Please return this form to any STC school or district building. All forms will be reviewed by the school or district contact person and submitted to the superintendent for approval.

Thank you for taking the time to complete this form! We look forward to partnering with you!

BUILDINGS AND SITES
Section 900

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BUILDINGS AND SITES
Section 900

900.00 **Statement of Guiding Principles**

It is the goal of the South Tama County Board of Directors to provide sufficient school district buildings and sites for the education program. The board will strive to provide an environment which will encourage and support learning.

The Board of Directors shall have full and final responsibility for the selection of sites, employment of personnel, contracting for services, approval of plans, authorization and acceptance of bids, payment for work performed on contractual agreements, and final acceptance or rejection of work done. All of the related actions should be taken only by official board action based upon formal recommendations of its staff officers at legal board meetings.

The Superintendent shall be responsible for organizing and coordinating the efforts of the various individuals and groups to best achieve the established educational objectives in the building program and for making resultant recommendations to the Board of Directors.

(April 18, 1983; July 15, 1991; July 7, 2003; July 18, 2011; June 23, 2014; <DATE HERE>)

901.01 Buildings and Sites Surveys

It shall be the policy of the Board of Directors upon the recommendation of the Superintendent to engage the services of consultants or other personnel to study the needs of the school district's buildings and sites in providing the education program. The results of these services will be considered in planning the education program and in making decisions about the improvement and acquisition of additional buildings and sites. The needs for such special studies shall be anticipated well in advance so that budgetary provisions can be made.

(April 18, 1983; July 15, 1991; July 7, 2003; July 18, 2011; June 23, 2014; <DATE HERE>)

901.02 Selection of an Architect

Upon the recommendation of the Superintendent, the Board of Directors may, upon need, employ the services of an architect.

(April 18, 1983; July 15, 1991; July 7, 2003; July 18, 2011; June 23, 2014; <DATE HERE>)

901.03 Buildings and Sites Specifications

Buildings and sites considered for purchase or construction by the board or currently owned by the school district and used for the education program must meet, or upon improvement be able to meet, the specifications set by the board. The board will make this determination.

Prior to construction or renovation of buildings and sites, when required by law, the specifications must be endorsed by the State of Iowa. The board may adopt additional standards over and above the site specifications issued by the State as it deems necessary and beneficial to the school district.

(April 18, 1983; July 15, 1991; July 7, 2003; July 18, 2011; June 23, 2014; <DATE HERE>)

901.04 Educational Specifications

The Superintendent and his/her staff, with the help of consultants, citizen advisory groups, and the Board of Directors, shall prepare educational specifications which may be used by the architect in planning and building elements in such a way that they will aid and abet the teaching and learning activities which are to take place within it.

The educational specifications should provide the architect with an inventory of program requirements, a statement of functional program relationships, a definition of the number and character of classrooms, a description of needed specialized instructional facilities, the educational requirements for such areas as library, outside site activities, gymnasium, cafeteria, auditorium, administrative suite, teacher and student service facilities, public service or community service facilities and any other pertinent information which will be of significance in visualizing what is expected of the proposed new building, building additions, or renovation.

(April 18, 1983; July 7, 2003; July 18, 2011; June 23, 2014; <DATE HERE>)

901.05 Preliminary Building Specifications

The architect shall proceed with preparation of the preliminary plans and specifications after receiving authorization from the Board of Directors. The Superintendent shall provide the architect building and sites specifications, educational specifications, financial data, and other pertinent information necessary to the architect's planning. The architect shall make revisions to the preliminary plans and specifications until a consensus of opinion is reached and approval is given by the Board of Directors.

(April 18, 1983; July 7, 2003; July 18, 2011; June 23, 2014; <DATE HERE>)

901.06 Final Building Specifications

The architect shall proceed with preparation of the final working drawings, specifications, and contract documents after receiving authorization from the Board of Directors. The Superintendent, staff, citizens' committee, and Board shall continue to provide information and decisions necessary for the architect to finalize the plans.

It shall be the responsibility of the architect to obtain approval of the final plans by the Department of Education, State Fire Marshall, Local Building Authorities, and any other project specific government agencies and the Board of Directors, consistent with the agreement between the District and the architect, before releasing the plans for bid purposes.

(April 18, 1983; July 15, 1991; July 7, 2003; July 18, 2011; June 23, 2014; <DATE HERE>)

901.07 Building Considerations for Persons with Disabilities

The Board of Directors recognizes the need for access to its buildings and sites by persons with disabilities. The Board will consider the needs of persons with disabilities when planning and constructing new buildings and facilities to ensure that these buildings and facilities are accessible to and function satisfactorily for persons with a disability and are consistent with state and federal law.

(<DATE HERE>)

901.08 Financial Considerations for Purchase and Construction

The Board of Directors shall utilize as needed and, in its discretion, all lawful means of financing site purchase and construction as provided by state law. The Board may also utilize money received from gifts and money derived from the sale of schoolhouses and/or sites.

(April 18, 1983; July 15, 1991; July 7, 2003; July 18, 2011; June 23, 2014; <DATE HERE>)

902.01 Maintenance Schedule

The Superintendent, in cooperation with the administrative faculty and maintenance personnel, shall develop and administer a comprehensive maintenance schedule for the general care and housekeeping of all buildings, equipment, and grounds of the school district. This schedule shall include provisions establishing the proper lines of authority in administering such schedule.

The school district buildings and sites, including the grounds, buildings and equipment, will be kept clean and in good repair. Employees should notify the building principal when something is in need of repair or removal.

(April 18, 1983; July 7, 2003; July 18, 2011; June 23, 2014; <DATE HERE>)

902.02 Requests for Improvements

Generally, except for emergency situations, requests for improvements or repairs are made to the superintendent by building principals and the head custodian, or as otherwise outlined in the school district's maintenance schedule. Requirements for requests outlined in the maintenance schedule will be followed.

(April 18, 1983; July 7, 2003; July 18, 2011; June 23, 2014; <DATE HERE>)

902.03 Emergency Repairs

When an emergency arises in the maintenance and operation of any school district property that directly affects the learning environment and/or safety and welfare of personnel and students, the following action shall supersede the site-based maintenance schedule:

1. Ensure the safety and welfare of the students.
2. Ensure the safety and welfare of personnel.
3. Do all in the staff member's power to correct the emergency as need dictates.
4. Report such emergency condition to the appropriate administrator and/or maintenance staff for correction or to outside authorities.

When emergency repairs costing in excess of the statutory minimums required by law to a school district facility is necessary to correct or control the situation and to prevent the closing of school, the provisions relating to bidding will not apply. It is the responsibility of the superintendent to obtain certification from the area education agency administrator stating such repairs in excess of the statutory minimums required by law were necessary to prevent the closing of school.

(April 18, 1983; July 15, 1991; July 7, 2003; July 18, 2011; June 23, 2014; <DATE HERE>)

902.04 Use of Contract Service

The Superintendent shall use his/her judgment as to whether conditions dictate the use of school district maintenance personnel or the contracting for a special service in the maintenance of the school district's grounds, buildings, and equipment.

(April 18, 1983; July 7, 2003; July 18, 2011; June 23, 2014; <DATE HERE>)

903.01 Inventory

The Superintendent shall oversee an annual inventory of all furniture and other equipment located within the school district's buildings and sites. All items of equipment that are not consumable in nature shall be included in the annual inventory. A perpetual inventory shall be maintained for all items that are consumable in nature.

(April 18, 1983; July 7, 2003; July 18, 2011; June 23, 2014; <DATE HERE>)

903.02 Disposition of Obsolete Equipment

School property, such as equipment, furnishings, supplies, and/or any other property that is not real property (hereafter equipment), should be disposed of when is of no further use to the school district. It shall be the objective of the school district in disposing of the equipment to achieve the best available price or most economical disposal.

Whenever any furnishings, equipment and/or supplies valued at less than or equal to five thousand dollars (\$5,000) have been declared obsolete by the administration, the Superintendent will be authorized to sell such furnishings, equipment and/or supplies at the best price possible or otherwise dispose of such furnishings, equipment and/or supplies by any procedure that the administration deems to be in the best interests of the school district. Each sale or other disposition shall be published in accordance with law. Any funds derived therefrom will be forwarded to the Board Secretary. The Board Secretary will credit such receipts to the proper fund as required by law.

Whenever any furnishings, equipment and/or supplies valued at more than five thousand dollars (\$5,000) have been declared obsolete by the administration, the administration may sell or otherwise dispose of such property by any procedure that the administration deems to be in the best interests of the District and subject to statutory requirements, including Board approval of the sale or other disposition following public hearing.

(April 18, 1983; December 21, 1987; July 15, 1991; September 15, 1997; July 7, 2003; July 18, 2011; June 23, 2014; <DATE HERE>)

903.03 Lease, Sale, or Disposal of District Buildings and Sites

Decisions regarding the lease, sale, or disposal of school district real property shall be made by the board. In making its decision the board will consider the needs of the education program and the efficient use of public funds.

Prior to its lease, sale, or disposal, real property, unless otherwise exempted, shall be appraised. Prior to the board's final decision regarding real property with a value of \$25,000 or more, a public hearing shall be held consistent with state law.

If the real property contains less than two acres, is located outside of a city, is not adjacent to a city and was previously used as a schoolhouse site, the property may revert to the owner of the tract from whom the property was taken following the procedures set forth in state law.

In the case of a sale or lease of school district real property not being used for the education program, unless otherwise exempted, advertisements for bids shall be taken. If the bids received by the board are deemed inadequate, the board may decline to sell or lease the property and re-advertise.

In the case of the razing of a school district facility, at a cost of \$2,000 or more, the board will advertise and take bids for the purpose of awarding the contract for the project.

The Superintendent shall be responsible for coordinating the action necessary for the board to accomplish the lease, sale, or disposal of school district real property, including student-constructed buildings. It shall also be the responsibility of the Superintendent to make a recommendation to the board regarding the use of school district real property not being utilized for the education program.

(September 15, 1997; July 7, 2003; July 18, 2011; June 23, 2014; <DATE HERE>)

904.01 Asbestos Containing Materials

The school district will implement the rules of Asbestos Hazard Emergency Response Act (AHERA) and will provide the necessary funding within budget constraints to implement the response actions as required. The school district will appoint and train as necessary the appropriate person as required in the rules. Each school building will maintain a copy of the district's asbestos management plan.

Friable and non-friable asbestos containing materials will be maintained in good condition and appropriate precautions will be followed when the material is disturbed for any reason. If there is a need to replace asbestos wrapped pipes or boiler covering, these will be replaced with non-asbestos containing materials.

(June 20, 1988; July 15, 1991; July 7, 2003; July 18, 2011; June 23, 2014; <DATE HERE>)

904.02 Hazardous Chemical Right to Know

The Board authorizes the development of a comprehensive hazardous chemical communication program consistent with state and federal law for the school district to disseminate information about hazardous chemicals in the workplace. The program will consist of material safety data sheets, container labeling, chemical inventories, and employee training and transmittal of the program to applicable employees, the community, and Emergency Response personnel.

Each school district employee should review this information about hazardous substances as needed. Further, each time a new school district employee is hired, the information and training if necessary, shall be included in the orientation of the employee. Each time an additional hazardous substance enters the workplace, information about it shall be distributed and training shall be conducted for the appropriate employees. The Director of Staff Development shall maintain a file indicating when all training and informing takes place.

It shall be the responsibility of the Superintendent to develop processes to implement and monitor this program. Information about the program will be made available upon request during regular business hours.

(December 21, 1987; June 20, 1994; July 7, 2003; July 18, 2011; June 23, 2014; <DATE HERE>)

904.03 Warning Systems and Emergency Plans

The school district will maintain a warning system designed to inform students, employees, and visitors in the facilities of an emergency. This system is maintained on a regular basis under the maintenance plan for school district buildings and sites.

Students are informed of this system annually. Each classroom and office will have a plan for helping those in need of assistance to safety during an emergency. This will include, but not be limited to, students and employees with disabilities.

(<DATE HERE>)

904.03R1 Emergency Plans Regulations

For any school district facility that serves students there shall be a written plan containing emergency and disaster procedures which will be clearly communicated to and periodically reviewed with staff responsible for implementation. The emergency plan shall consider such issues as:

- a. Assignment of personnel to tasks and responsibilities.
- b. Instructions relating to the use of alarm systems and signals. If combination visual and auditory warning devices do not exist, the plan shall include specific provisions for warning hearing impaired pupils.
- c. Information concerning methods of fire containment.
- d. Systems for notification of appropriate persons and agencies.
- e. Information concerning the location and use of firefighting equipment.
- f. Specification of evacuation routes and procedures.
- g. Posting of plans and procedures at suitable locations throughout the facility.
- h. Evacuation drills held as required by state law. Evacuation drills include actual evacuation of pupils to safe areas.
- i. An evaluation for each evacuation drill.

(February 16, 1998; July 7, 2003; July 9, 2012; January 19, 2015; <DATE HERE>)

904.04 Use of Video Cameras in Buildings and Facilities

The Board authorizes the use of video cameras in and around school buildings to monitor conduct in general use areas such as classrooms, hallways, cafeteria, parking and entrances, etc. The video cameras will not be placed in areas where individuals have a reasonable expectation of privacy, as determined by the District. The video cameras will be used to monitor behavior and may be used as evidence in a student disciplinary proceeding and/or related to employee discipline. The videotapes are student and/or employee records subject to confidentiality. The videotapes will be stored for a period of time, as determined by the District.

(November 18, 1986; June 16, 1997, March 15, 2010; March 21, 2011; January 19, 2015;
<DATE HERE>)

905.01 Community Use of Buildings and Facilities

The board promotes the concept of school buildings and facilities serving as a center for community activities. Therefore, groups or organizations in the community will be allowed to use school buildings and/or facilities, provided all requirements and conditions outlined in this policy are met.

Charges for community use of school buildings and/or facilities are based on the Rental Fee Schedule outlined in this policy. The district reserves the right to adjust the schedule should extraordinary effort be required to accommodate the actual usage.

Outdoor school sites and playgrounds may be used, as available, at no charge, however, organizations or groups using the sites and playgrounds shall have the approval of the appropriate administrator and shall have followed the scheduling and application procedure.

An application requesting the use of school facilities, equipment, and other school property shall be filed with the Director of Finance and Operations at least three (3) days prior to the date requested for use. The Director of Finance and Operations will coordinate all requests with the Office of the Principal in the building concerned.

Building Use Priority:

The administration will determine the assignment of specific facilities. In deciding whether or not to grant the use of a facility, the administration will consider the following priority of use and the fee arrangement for the use of school facilities:

1. Civil Defense Emergencies.
2. School sponsored programs and activities.
3. School affiliated groups and certain school sponsored activities that require added personnel. (Includes school-recognized activities sponsored by booster organizations and alumni gatherings.)
4. Red Cross or other community acknowledged emergency use (depending on available alternatives, this may have a higher priority than listed.)
5. Adult Education activities co-sponsored by STC and the Iowa Valley Community College.
6. Official School Wellness Program Activities for School Employees.
7. Youth Groups of an educational, recreational, or patriotic nature that are generally non-restrictive in membership or participation. Examples include: 4-H, Boy Scouts, Girl

Scouts, and similar organizations. Generally, activities open to all youth will be given priority to those available to a smaller membership group.

8. Non-profit Community organizations and individuals and an all employee group (other than official Wellness activity) for which no fee is charged.
9. Non-profit group and individual's activities for which a fee is charged AND profit-making Commercial Enterprises activities judged acceptable by the administration.

Other Cost Considerations:

1. The administration shall determine when facilities fees should be designated for the activity fund or the operating fund. On rare occasions, agreed upon in advance by the administration, the fee may be modified by accepting an in-kind contribution.
2. Costs will be doubled for non-school uses on holidays and holiday weekends.
3. An 'on call' fee may be assessed for scheduling of facilities "in case of inclement weather" even if the facilities are not used.
4. Facilities may not be scheduled for use by individuals or groups who have past-due accounts for past facility fees or assessments.
5. Rental of facilities may be denied for selected occasions, such as holidays, if necessary, school personnel are not available.

Facilities will not normally be used unless an adult resident of the district signs an agreement to pay the required fees, to accept liability for all damages and personal injury resulting from and during the usage, and to adhere to regulations established by the administration.

School equipment or facilities will not normally be rented or used unless a school employee or other adult, judged to be qualified by the administration, is available to take responsibility for supervision. When costs are involved, the organization or individual arranging for use shall pay for supervision. If non-school sponsored student groups are permitted to use facilities by virtue of having an open forum, they may be required to pay the cost of adult supervision. Employees of the school who are paid extra for supervision of facilities must be paid by the district and the district may be reimbursed by the organization/individual using the facilities.

Whether or not a fee is charged, a non-school sponsored renter or group using the building agrees to restore to original condition any unwarranted destruction of property. The Board of Directors shall be the sole judge of unwarranted destruction of property.

Restrictions on Use of Facilities:

Outside organizations using the school buildings and/or facilities must adhere to the following expectations/restrictions:

1. **All school district property is tobacco free.**
2. There shall be no alcoholic liquors or beverages, or illegal drugs brought to or consumed in the building or on the grounds.
3. It will be the responsibility of the organization using school facilities to refuse admission to the building or area being used by them, to person or persons who may be under the influence of drugs or alcohol.
4. Use of facilities must not be contrary to public interest as determined by the Board or by law.
5. Except for school use, equipment will not normally be permitted for use outside the school district.
6. At least one adult, acceptable to the administration, will be present during the time the facilities are in use.
7. The use of school equipment and facilities is restricted for purposes accepted by the administration as being in good taste. Good taste will include a judgment of community acceptability, timing, etc.
8. Use of facilities may be denied if the use would cause the district to require a school employee to work on a Sunday morning or on New Year's Eve, New Year's Day, the weekend that includes Good Friday, Memorial Day weekend, July 4th, Labor Day weekend, Thanksgiving Day and the weekend that follows, Christmas Eve or Christmas Day.
9. The administration may deny use of specific facilities when it might interfere with higher priority use, when it might interfere with required maintenance or cleaning, when safety or supervision provisions cause concern, when the nature of the activity causes concern or is not clearly defined, or when energy conservation indicates the fees would be insufficient to cover costs (as during the winter break).
10. No motorcycles, mopeds, snowmobiles, off-road vehicles, or other vehicles will be permitted on school property except in designated traffic areas or by prior written permission of the administration. Recreational use of vehicles will not be approved.

Fee Schedule and Administrative Regulations for Facilities:

The Superintendent shall cause regulations and further restrictions to be established regarding the use of facilities. In addition, the Superintendent shall cause a fee schedule to be generated for the hourly (or other time period) use of facilities. The schedule should consider special restrictions and costs, if any, to include use of:

A. Group I – (Free Use)

Functions that are school sponsored by the building activity or parent group will be provided free use of school facilities, except for certain activities requiring the use of the kitchens, auditoriums, stages, gyms, or other special areas involving extra operational costs. (Schools shall be granted exemptions from extra operational costs, with the exception of kitchen use, in the following amounts when the purpose of the use relates to student welfare or fundraising for that school.) Fundraising and school-sponsored functions shall also qualify for Group I status.

Local youth service programs (for meetings only) – including, but not limited to, Boy Scouts, Girl Scouts, church, 4-H, Campfire, etc. The use of school facilities for town meetings, political caucuses, elections, and voter registration shall be free, except that charges shall be assessed for actual custodial overtime, including fringe benefits.

Such hours shall be allocated at the discretion of the school principal and so noted on the Application Form for Building Usage. The principal shall determine whether or not a building activity falls in the Group I category; however, in the case of activities not sponsored by the school or building parent group, the decision regarding Group I eligibility shall be made by the Activity Director or Director of Finance and Operations. When a school-sponsored or parent group-sponsored activity involves the use of facilities in another school building, the principal of the host school shall recommend whether or not the schedule charge shall be assessed for any additional staff from the host school needed to conduct the activity.

B. Group II – (Minimal Charge)

Activities of education-related groups, tax-supported educational institutions conducting educational or recreational programs, business/industry-sponsored recreational groups, public information organization, governmental agencies, neighborhood recreational activities, church organizations and political meetings not supporting specific candidates or state or national programs shall be charged in accord with Group II schedule. Each group is limited to three dates of Group II weekend use each school year. Any non-school sponsored organization-charging admission or a fee to participate qualifies in Group III.

Special Circumstances – The Chamber of Commerce, Central Rivers AEA, Area Community College and approved community service groups may be exempted from charges for rental of classrooms, media centers, to include the High School auditorium for free public service activities that exclude meals, indoor sports, or fundraising.

C. Group III – (Recovery of Full Costs)

Nonpublic schools, political groups, community fund-raising activities or functions that have a profit motive shall be charged with the Group III fee schedule unless the function is cosponsored by the district. School employees are not entitled to free use of facilities when functioning as private entrepreneurs (e.g., private lessons, tutoring lessons). Each group is limited to three dates of GROUP III weekend use each school year. Any non-school sponsored group charging admission or a fee to participate qualifies in Group III.

NOTE: The policy on the use of buses is contained in the Auxiliary Services 700 Series.

Keys/Fobs:

Only adults approved by the administration will be permitted to check out a key fob for access to a school facility. Only the individual who receives the fob may use that fob. The fob is non-transferable without the express approval of the administration. Fobs may not be duplicated. A fob must be returned, or the individual may be required to pay for the changing of the locks and issuance of new fobs.

Walking the Hallways:

The administration may, without fee, designate certain building hallways as available for walking by the general public. Use of hallways will be restricted to times when it will not interfere with the educational program and when the building is already open with personnel on duty.

ICN Room and Equipment Use:

The school district will sponsor education related organizations' user of the ICN upon approval of the Superintendent. Sponsored ICN users' mission must be consistent with the mission of the school district. Costs associated with the use of the ICN will be passed on by the school district to the sponsored user.

Authorized users of the ICN shall ensure their use of the ICN is consistent with their written mission. The ICN will not be used for profit making ventures. Authorized users may not resell time on the ICN. Entities that wish to use the school district's ICN classroom to originate, receive or broadcast programming must follow the state scheduling requirements. However, it is recommended that entities that wish to use the school district's ICN classroom to originate, receive, or broadcast programming contact the school district's ICN scheduler's office at the High School to inform them of their needs.

It shall be the responsibility of the entities that wish to use the school district's ICN classroom to originate, receive or broadcast programming in compliance with the law regarding authorized use of and content of the programming of the ICN. The school district assumes no responsibility or liability for entities using the ICN classroom in violation of the law, the authorized user's mission or school district policy and its supporting administrative regulations. The school district reserves the right to charge all costs, including attorney fees, that may arise to the entity

for the entity's failure to comply with the law or school district policy and its supporting administrative regulations.

(April 18, 1983; July 15, 1991; November 15, 1993; June 17, 1995; November 20, 1995; March 16, 1998; July 7, 2003; April 21, 2008; July 18, 2011; June 23, 2014; <DATE HERE>)

906.01 Vandalism

The Board of Directors believes everyone should treat school district buildings and sites and property with respect for the benefit of the education program. Users of school district property will treat it with care. Employees discovering vandalism should report it to the building principal as soon as possible.

Persons suspected, found, or proven to have destroyed or otherwise harmed school district property may be subject to discipline by the school district, if the person is under the jurisdiction of the school district, and may be reported to local law enforcement officials. Persons who are not under the jurisdiction of the school district and who are suspected, found or proven to have destroyed or otherwise harmed school district property will be reported to the local law enforcement authorities.

(<DATE HERE>)

906.02 Recreational Vehicles on School Property

It is the philosophy of the South Tama County Board of Directors to protect all school district property. Because some property may be damaged by public use by recreational vehicles, the Board of Education prohibits recreational vehicles from school property.

1. Restriction

All recreational vehicles shall be restricted from school district property. This will include snowmobiles, three wheelers, four wheelers and other recreational vehicles that may damage school property.

2. Hours of Restriction

The restriction shall be for seven (7) days per week and twenty-four hours per day.

3. Exceptions

- a) Any recreational vehicle that is being used as part of the instructional program may be driven to the classroom area.
- b) Recreational vehicles that are authorized by state law to operate on a hard surface area may function under the same restriction placed on other automobiles driving on school property.

4. Enforcement

The South Tama County Board of Education authorizes all law enforcement agencies the authority to enforce this policy. It shall also be the responsibility of all district administration to take action against anyone in violation of this policy.

(April 18, 1988; July 16, 1990; March 21, 2011; January 19, 2015; <DATE HERE>)

To Whom It May Concern:

We are the students and staff from the new Trauma Informed Care Unit at the Partnership center. As a new program, we do not have a lot of the things that the regular buildings have. These things include, flexible seating, desks or tables that are really good for learning, book shelves, math manipulatives, and other learning resources. We also enjoy using our kitchen classroom and learning to cook.

While the district has been very generous when it comes to providing things for us, we know that constantly asking for things can be a financial burden on the special education department. In order to help out with this, we would like to have a fundraiser around Easter. Our idea is to have an ice cream social with the Easter bunny.

The event would be on Saturday April 4th from 1 to 4 pm at the Elementary School. We would have eggs hidden at different age appropriate hiding spots, ice cream, and photos with the easter bunny. The cost would be Ages 0-1 Free, 2-4 \$3.00, 5-8 \$4.00, 9-11 \$5.00, and 12 and older \$2.00.

The upfront costs would include ice cream and toppings as well as the eggs and candy that would be hidden. I'm hoping we could contact Hy-vee or Fareway and see if we could get help with these costs.

The money would go toward paying for the fundraiser and then back into the program for things such as math and Science consumables and manipulatives, kitchen/ grocery supplies, and sensory items such as flexible seating and manipulatives.

Thank you for your consideration.

207.03 Regular Meeting

The regular meeting time and date will be set by the Board of Directors at its annual or organizational meeting. In general, the regular meetings will occur on the third Monday of each month at 5:30 P.M. unless otherwise specified by law or changed by the Board.

The public shall be notified of all Board Meetings consistent with Iowa law and board policy. Meetings will be held in the meeting place officially designated by the board, which will be accessible to the public.

(October 13, 1980; June 18, 1987; December 16, 1991; September 20, 2010; November 15, 2010; June 18, 2012, June 20, 2016, March 4, 2019)