

SOUTH TAMA COUNTY SCHOOLS

THE SOUTH TAMA COUNTY BOARD OF EDUCATION WILL HOLD A
REGULAR SESSION ON MONDAY, MAY 21, 2018 AT 5:30 P.M.
AT THE MIDDLE SCHOOL, ROOM 105
201 S. GREEN STREET, TOLEDO, IOWA

AGENDA

- | | | |
|-------|--|---------------------------------|
| I. | Call to Order | Penny Tynismaa, Board President |
| II. | Roll Call and Declaration of Quorum | Full Board |
| III. | Adoption of Agenda | Full Board |
| IV. | Consent Agenda (Policy 204.80) | Full Board |
| | <ul style="list-style-type: none">• Approval of Minutes of Previous Meeting/Work Session• Bills• Financial Statement• Approve Early Graduations for J.O., S.O. | |
| V. | Public Comment | |
| | The Board welcomes the opportunity to listen to comments from citizens, but is not able to take action on the issues raised by citizens during public comments, and Board Members do not intend to make an immediate response. The President shall have the authority to end public comments at any time or limit the amount of time allocated to individuals. | |
| VI. | Presentation by Middle School on building performance and program highlights | |
| VII. | Action Items: | |
| | A. Personnel | Full Board |
| | B. Update on sale of property process | Jeff Berger |
| | C. Request for honorary diploma | Jeff Berger |
| | D. Approve Premier contract for copiers | Mary Boege |
| VIII. | Middle School Building Tour | |
| IX. | Adjournment | |

REGULAR SESSION
OF THE BOARD OF EDUCATION OF THE
COMMUNITY SCHOOL DISTRICT OF SOUTH TAMA COUNTY

The Board of Directors of the Community School District of South Tama County met on April 23, 2018 in Regular Session at the High School, Tama, Iowa at 5:30 p.m.

On call of the roll the following were present: Jackie Dvorak, Alan Kline, Penny Tyynismaa and Mandy Lekin. Quorum Present. Ron Houghton joined the meeting at 5:31 p.m.

Also present were: Jeff Berger, Mary Boege, John Speer, Kym Stein, Jon Huebner, Dixie Forcht, Emily Chyma, Brent Bagnall, Roy Frakes, Hailee Weiss, Dan Lopez, Chris McFate, Mark McFate, Kris Collins, Jared Smith, Megan Rosenberger, Allison Graham, Ben Adams.

Motion by Lekin second by Kline to approve the agenda with the deletion of the FFA Presentation. All Ayes.

Motion by Kline, second by Lekin to approve the consent agenda approving the minutes of the March 19, 2018, March 21, 2018, March 22, 2018, April 9, 2018 and April 10, 2018 meetings, financials, bills for payment as presented and early graduation requests of B.T.

Public Comments - None

The High School Staff and Administration presented on high school initiatives.

Motion by Dvorak, second by Houghton to approve the following personnel requests as presented pending background check results on new hires. All Ayes

Contracts - Andrea Rutledge - MS Asst Softball, Matt Kesl - MS Asst Baseball, Hannah Klaver - Kindergarten, Alyson Kokjohn - 6th Grade Social Studies, Sarah Wright - 6th Grade Literacy, Miranda Nelson - HS Biology/Life Science, Lon Wilkerson - H 8th Boys Basketball.

Transfers - Annie Lucas from Print Shop to Payroll/Benefits.

Officials - Darrell Brand - MS Softball, Jim Hall - MS Softball, Mie Spurlin - MS Softball, Tiffany Thiessen - MS Softball

Resignations - Darcy Lamb - Color Guard Coach, Shannon Feisel - Elem Para educator, Angie Knowles - Kindergarten.

Motion by Kline second by Lekin to approve the 2 year contract for Dr. Jared Smith, Superintendent of the South Tama School District in the amount of \$150,000. All Ayes.

Motion by Kline, second by Dvorak to approve a per diem payment for Dr. Jared Smith for work done prior to July 1, 2018. All Ayes.

Motion by Lekin, second by Dvorak to approve the Girls Golf request for an overnight stay for the WaMaC Super Meet. All Ayes.

Motion by Kline, second by Lekin to approve the three year bid from Select Physical Therapy for the 2018-19, 2019-20 and 2020-2021 school years. All Ayes.

Motion by Lekin, second by Dvorak to accept the proposal from Cory Hall Photography for event pictures for the 2018-19 and 2019-20 school years. All Ayes.

Motion by Lekin, second by Kline to approve the Administrative Services Agreement with the State of Iowa for the 403(b) plan administration. All Ayes.

Motion by Kline, second by Dvorak to approve the GASB 75 agreement with ISFIS for \$6,550 All Ayes.

Motion by Lakin, second by Houghton to approve the Summer Food Service Program for 2018. All Ayes

Motion by Kline, second by Dvorak to approve the Head Principal, Assistant Principal/AD and Business Manager contracts for 2018-19. All Ayes.

Motion by Lakin, second by Kline to increase the substitute teacher pay for the 2018-19 school year to \$115 per day. All Ayes.

The Board took a tour of the high school building.

Motion by Lakin, second by Dvorak to adjourn the meeting at 8:17 p.m. All Ayes.

Penny Tyynismaa, Board President

Mary Boege, Board Secretary

**SPECIAL SESSION
OF THE BOARD OF EDUCATION OF THE
COMMUNITY SCHOOL DISTRICT OF SOUTH TAMA COUNTY**

The Board of Directors of the Community School District of South Tama County met on May 7, 2018 in Special Session at the Elementary Building, Tama, Iowa at 5:30 p.m.

On call of the roll the following were present: Ronald Houghton, Alan Kline, Mandy Lakin and Penny Tynismaa. Absent: Jackie Dvorak. Quorum Present. Dvorak joined the meeting at 5:38 p.m.

Also present were: Jeff Berger, Mary Boege, John Speer, Ashley Raue, Anita Townsley, Keely Upah, Kym Stein, Joy Schirmer, Deloris Ryan, Heather Garrett, Kris Collins, Megan Rosenberger, Jeanette Stacy, Karen Mixdorf, Cally Thompson, Melanie Kemper, Scott Bolen, Brent Bagnall, Stacy Stull, Mark McFate and Stacy Moore.

Motion by Houghton second by Kline to approve the agenda. All Ayes.

Public Comments - Mark McFate questioned the Board on an agenda item asking if it was a part-time Athletic Director or a part-time Activities Director that was going to be discussed.

Superintendent Berger recognized the Board for School Board Recognition Month and each was presented with a certificate.

The Elementary Staff and Administration presented on elementary initiatives.

Motion by Lakin, second by Dvorak to approve the personnel requests as presented pending clear background check results and licensure on new hires. All Ayes

Contracts for 2018-19 School Year - Morgan McFate - MS STEM, Bradley Schweppe - Elementary Principal.

Transfers - Tracy Clark - Custodial to Print Shop/Custodial, Zoe Garber from 3rd Grade to Kindergarten, Paula Miller from 6th Science to 8th Science.

TLC Model Teachers - Steve Bearden, Melody Cole, Melissa Jesina, Marilyn Rippy, Paula Miller, Ashley Raue, Ashley Steven, Amy Stotts, Chelsea Ahrens, Victoria Hamilton, Audrey Roth and Danny Mayo

Volunteer - Robert McBain - Soccer

Officials - Bruce Johnson - Track, Bill Neal - Track, Tiffany Thiessen - Volleyball

Resignations - Shirlene Spinler - MS Cook

Motion by Kline second by Lakin to approve the revised Impact Aid Indian Policies and Procedures. All Ayes.

Discussion was held on selling the parking lot on the north side of the vacant Tama Primary School site. More information will be gathered on the process of selling the lot.

Motion by Kline, second by Lakin to approve the renewal of the agreement with Junior Achievement of Eastern Iowa for the 2018-19 school year. All Ayes.

Motion by Lakin, second by Dvorak to approve the adoption of the TLC Leadership Handbook for the 2018-19 school year. All Ayes.

Superintendent Berger discussed the current special education student numbers. The numbers are lower from the last time the numbers were reported.

Motion by Lakin, second by Kline to approve the job posting for a Middle School Special Education Teacher. All Ayes.

Motion by Kline, second by Dvorak to eliminate the Director of Special Education position for the 2018-19 school year. All Ayes.

Motion by Kline, second by Houghton to approve the posting for a Director of Curriculum and Student Service position for the 2018-19 school year. All Ayes

Motion by Kline, second by Dvorak to approve the posting for a part-time 7-12 Activities Director. All Ayes.

Elementary Principal Stacy Stull gave the Board of tour of the building.

Motion by Lakin second by Houghton to adjourn the meeting at 7:37 p.m. All Ayes.

Penny Tyynismaa, Board President

Mary Boege, Board Secretary

SOUTH TAMA COUNTY SCHOOLS
2017-18 Summary
Through April 2018

General Fund (10)

	<u>Year To Date</u>	
Balance 6/30/17	\$3,195,595.62	
Revenues	\$16,300,028.39	\$5,291,102.38
Expenditures	<u>\$14,204,521.63</u>	
Ending Balance	\$5,291,102.38	

Management (22)

Balance 6/30/17	\$248,988.41	
Revenues	\$357,768.60	\$302,983.29
Expenditures	<u>\$303,773.72</u>	
Ending Balance	\$302,983.29	

Capital Projects Other Sources (33)

Balance 6/30/17	\$3,248,829.53	
Revenues	\$1,229,905.23	\$3,121,232.62
Expenditures	<u>\$1,357,502.14</u>	
Ending Balance	\$3,121,232.62	

PPEL Fund (36) Year To Date

Balance 6/30/17	\$36,394.16	
Revenues	\$109,234.77	
Expenditures	<u>\$110,419.63</u>	
Ending Balance	\$35,209.30	

Balance Per General Ledger \$35,209.30

Debt Service (40)

Balance 6/30/17	\$19,721.26	
Revenues	\$649,088.75	
Expenditures	<u>\$649,088.75</u>	
Ending Balance	\$19,721.26	

Balance Per General Ledger \$19,721.26

Nutrition Fund (61)

Balance 6/30/17	\$40,484.97	
Revenues	\$628,551.18	
Expenditures	<u>\$580,244.32</u>	
Ending Balance	\$88,791.83	

Balance Per Ledger \$88,791.83

Bank to Books Reconciliation		\$8,859,040.68
Statement LSB - Mastercard	\$99.90	
Statement LSB 560	\$8,921,113.30	
Statement LSB - Building Proj	\$0.00	
Less Outstanding Checks	\$62,376.49	
Plus Adjustments ISF	\$68.97	
Plus O/S Deposit/Voids	<u>\$135.00</u>	
Balance per Bank	\$8,859,040.68	

Student Activity (21)

Balance 6/30/17	\$230,319.94	
Revenues	\$312,645.99	
Expenditures	<u>\$268,120.65</u>	
Ending Balance	\$274,845.28	\$274,845.28

Trust Funds (81)

Balance 6/30/17	\$13,574.18	
Revenues	\$1,375.00	
Expenditures	<u>\$500.00</u>	
Ending Balance	\$14,449.18	\$14,449.18

Trust Fund (82)

Balance 6/30/17		
Revenue	\$183,666.87	
Expenditures		
Ending Balance	\$183,666.87	\$183,666.87

Agency Fund (91)

Balance 6/30/17	\$29,290.33	
Revenues	\$54,883.02	
Expenditures	<u>\$36,920.46</u>	
Ending Balance	\$47,252.89	\$47,252.89

Bank to Books Reconciliation

Statement Toledo 12246	\$502.09	
Statement Toledo 8084	\$8,069.07	
Statement Toledo 8106	\$1,933.19	
Statement Toledo 221	\$331,623.33	
Statement Toledo 3821	\$183,666.87	
Less Outstanding Checks	\$10,534.45	
Plus Outstanding Deposits	\$4,613.12	
Plus NSF Checks	<u>\$341.00</u>	
Balance Per Bank	\$520,214.22	\$520,214.22

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 5-21-18

4/20/2018	Benton Comm School	Track Entry Fees	\$120.00
4/20/2018	Clear Creek Amana	WAMAC Art Show	\$50.00
4/20/2018	DJ Chori	Prom DJ	\$300.00
4/20/2018	East Marshall HS	Track Entry Fees	\$75.00
4/20/2018	Fan Cloth Products	Golf Sportswear	\$2,549.00
4/20/2018	Jerry Fannon	Soccer Official	\$105.00
4/20/2018	Fareway	Concession Supplies	\$11.88
4/20/2018	Adamu Ibrahim	Soccer Official	\$105.00
4/20/2018	Iowa FFA Association	State Leadership Registration	\$240.00
4/20/2018	Iowa Sports Supply	Girls Soccer Clothing	\$1,461.50
4/20/2018	Meskwaki Athletic Fund	Track Entry Fees	\$130.00
4/20/2018	Music Theatre	HS Musical Rental, Security Fee	\$2,141.25
4/20/2018	NASP Inc	Registration Fees	\$1,295.00
4/20/2018	National Assoc Sec Principals	Membership Dues	\$385.00
4/20/2018	NPC International	Concession Supplies	\$116.74
4/20/2018	Pella Middle School	Track Entry Fees	\$60.00
4/20/2018	STC Schools Mastercard	Prom Supplies, Plants, Memberships, Supplies	\$4,257.68
4/20/2018	Steve Vermeer	Soccer Official	\$105.00
4/20/2018	STC Schools Mastercard	Parent-Teacher Night Food, Shootout Prizes, Cooler	\$548.93
4/20/2018	Wittrock T-Shirts	Teacher Appreciation Gifts	\$1,350.00
4/25/2018	Wellmark Inc	Health Insurance Premiums	\$99,303.37
4/25/2018	Madison National Life	Life Insurance premiums	\$1,430.99
4/27/2018	Marcelo Alarcon	Soccer Official	\$105.00
4/27/2018	Atlantic Coca Cola	Beverages	\$387.76
4/27/2018	Marla Behounek	Play Supplies	\$43.97
4/27/2018	Central Rivers AEA	Play Programs	\$51.00
4/27/2018	James Cook	Soccer Official	\$105.00
4/27/2018	Decker Sporting Goods	Girls Soccer Clothing, Baseball Equipment	\$3,534.93
4/27/2018	Jerry Fannon	Soccer Official	\$105.00
4/27/2018	GMG Comm School	Track Entry Fees	\$100.00
4/27/2018	Adamu Ibrahim	Soccer Official	\$105.00
4/27/2018	JFK High School Band Parents	Honor Band Registration	\$780.00
4/27/2018	Dave Lee	Track Official	\$260.00
4/27/2018	Didrik Lundtvedt	Soccer Official	\$105.00
4/27/2018	Martin Brothers	Vending Supplies	\$193.85
4/27/2018	Meskwaki Athletic Fund	Track Entry Fees	\$150.00
4/27/2018	Monticello Comm School	Speech Entry Fees	\$52.00
4/27/2018	Bill Neal	Track Official	\$178.00
4/27/2018	NPC International	Concession Supplies	\$116.74
4/27/2018	Trevor Tichy	Soccer Official	\$210.00
4/27/2018	Town & Country Wholesale	Concession Supplies	\$605.23
4/27/2018	Ultimate Image	Engraved Plates - Shootout	\$20.00
4/27/2018	Steve Vermeer	Soccer Official	\$105.00
4/27/2018	Phil Watson	Soccer Official	\$105.00
4/27/2018	Waverly-Shell Rock CSD	Soccer Entry Fees	\$220.00
4/27/2018	Hrabak Lumber	Elem Art Show Supplies	\$864.48
5/4/2018	Atlantic Coca Cola	Beverages	\$296.72

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 5-21-18

5/4/2018	Ballard Comm School	Track Entry Fees	\$90.00
5/4/2018	Josh Boyles	Soccer Official	\$105.00
5/4/2018	Dan Cawley	Soccer Official	\$105.00
5/4/2018	Decker Sporting Goods	Softball and Baseball Equipment	\$237.55
5/4/2018	GMG Comm School	Track Entry Fees	\$100.00
5/4/2018	Iowa Girls HS Athletic Union	Membership Dues	\$50.00
5/4/2018	Iowa Sports Supply	XC Sportswear	\$1,165.15
5/4/2018	Rumy Kabir	Soccer Official	\$105.00
5/4/2018	Martin Brothers	Vending Supplies	\$153.49
5/4/2018	NASP Inc	Datalink 1200 Scanner	\$995.00
5/4/2018	Newton High School	Track Entry Fees	\$100.00
5/4/2018	North Tama Athletic Dept	Track Entry Fees	\$40.00
5/4/2018	NPC International	Concession Supplies	\$321.62
5/4/2018	PCM High School	Track Entry Fees	\$80.00
5/4/2018	Jared Tee	Soccer Official	\$105.00
5/4/2018	Ultimate Image	Golf and Track Sportswear	\$1,080.00
5/4/2018	Steve Vermeer	Soccer Official	\$105.00
5/4/2018	WAMAC Conference	Boys and Girls Golf Fees	\$120.00
5/4/2018	Blank Park Zoo	Entry Fees	\$617.00
5/4/2018	Stacy Stull	Start up Cash - Flower Fundraiser	\$200.00
5/4/2018	Fareway	STEM Fest Supplies	\$36.61
5/4/2018	Hrabak Lumber	Art Show Supplies	\$894.20
5/4/2018	Kevin Nelson	Reimbursement - Art Show Supplies	\$12.96
5/4/2018	Tama Florists	Green Plants	\$60.00
5/4/2018	Shayna Zmolek	Reimbursement - Teacher Appreciation Week Supplies	\$310.89
5/7/2018	95 Percent Group	Classroom Supplies	\$2,395.80
5/7/2018	Alliant Energy	Gas and Electric	\$7,755.61
5/7/2018	American Floor Mats	Chair Mats	\$123.30
5/7/2018	Anderson Erickson	ITED Testing Supplies	\$243.01
5/7/2018	Atlantic Coca Cola	Teacher Vending Supplies	\$299.18
5/7/2018	Stan Avery	Mileage	\$32.48
5/7/2018	Bear's Inc Ok Tire Stores	Tire Repair	\$17.00
5/7/2018	Marla Behounek	HS Play Costume Work	\$2,149.00
5/7/2018	Mary Boege	Mileage	\$334.12
5/7/2018	Carquest Auto Parts	Repair Parts and Supplies	\$925.19
5/7/2018	Central Iowa Distributing	Custodial Supplies	\$148.10
5/7/2018	Central Rivers AEA	Ipad Repairs	\$790.75
5/7/2018	Chyma's Machine & Welding	Fabricate Light Adapters	\$320.00
5/7/2018	City of Toledo	Water and Sewer	\$746.29
5/7/2018	Amanda Clinton	Refund - Library Book	\$15.95
5/7/2018	Carla Coates	Tuition Reimbursement	\$1,000.00
5/7/2018	Cummins Sales & Service	Repair Parts and Supplies	\$1,109.52
5/7/2018	Denise Danker	Tuition Reimbursement	\$100.00
5/7/2018	EBSCO	Supplies	\$131.32
5/7/2018	Electric Supply of Marshalltown	Maintenance Supplies	\$4,940.00
5/7/2018	Erffmeyer & Son Company	Service Awards	\$1,503.30
5/7/2018	Fareway	Classroom Supplies	\$284.98

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 5-21-18

5/7/2018	Fastenal	Maintenance Supplies	\$33.48
5/7/2018	Melissa Fritz	Refund - Library Book	\$15.95
5/7/2018	Grainger	Custodial Supplies	\$93.20
5/7/2018	Hoglund Bus Company	Bus Repair	\$277.86
5/7/2018	Iowa Assoc School Boards	Conference Fees	\$140.00
5/7/2018	Iowa Communications Netw	Internet Services	\$282.00
5/7/2018	J&V Auto	Repair Parts and Supplies	\$469.38
5/7/2018	Jostens	Supplies	\$22.83
5/7/2018	JW Pepper	Music	\$152.99
5/7/2018	Stacy Leach	DOT Physical Reimbursement	\$150.00
5/7/2018	Martin Brothers	Supplies	\$396.89
5/7/2018	Midwest Wheel	Worklamp	\$64.27
5/7/2018	Noteworthy Music Services	Piano Tuning	\$145.00
5/7/2018	One Source Background	Background Checks	\$190.50
5/7/2018	Dustin Peska	Tuition Reimbursement	\$296.00
5/7/2018	Pierce Lumber	Classroom Supplies	\$755.00
5/7/2018	Pitney Bowes	Meter Rental	\$441.75
5/7/2018	Postmaster	Mailing Permit	\$225.00
5/7/2018	Shelly Riley	Tuition Reimbursement	\$150.00
5/7/2018	Deloris Ryan	Mileage	\$25.62
5/7/2018	Schendel Pest Control	Pest Control	\$210.00
5/7/2018	School Bus Sales	Transportation Supplies	\$37.10
5/7/2018	Seton Identification Products	Signs	\$68.09
5/7/2018	Shopko	Earth Day Project Supplies	\$23.97
5/7/2018	Simplexgrinnell	Fire Alarm Repair	\$745.00
5/7/2018	STC Activity Fund	Fall Muscial Costumes	\$965.50
5/7/2018	Micki Stonewall	Tuition Reimbursement	\$170.00
5/7/2018	Superior Welding Supply	Classroom Supplies	\$386.00
5/7/2018	Supplyworks	Custodial Supplies	\$2,124.50
5/7/2018	Tama Water Department	Water and Sewer	\$923.53
5/7/2018	Tender Lawn Care	Athletic Fields - Crabgrass Control, Fertilizer	\$911.00
5/7/2018	Transfinder Corp	Bus Routing Software	\$2,800.00
5/7/2018	USIC Locating Services	Underground Locating Services	\$393.39
5/7/2018	USS Polaris	Repairs	\$103.42
5/7/2018	Verizon Wireless	Cellphone Service	\$2.51
5/7/2018	Wilkerson Hardware	Custodial Supplies	\$18.12
5/7/2018	JAMF Software	Renewal	\$19,418.00
5/7/2018	US Bank Equipment	Printer Lease	\$704.83
5/7/2018	Jennifer Brown	Mileage	\$55.00
5/7/2018	Earthgrains Baking	Bread	\$1,041.15
5/7/2018	EMS Detegent Services	Cleaning Supplies	\$857.75
5/7/2018	Fareway	Bananas, Supplies	\$525.82
5/7/2018	Cathy Gilbreath	Lunch Refund	\$30.20
5/7/2018	Keck Inc	Commodities	\$2,556.42
5/7/2018	Martin Brothers	Groceries and Supplies	\$11,489.81
5/7/2018	Rapids Wholesale Equip	Silverware	\$96.73
5/8/2018	Ellen Moran	Tuition Reimbursement	\$1,000.00

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 5-21-18

5/8/2018 TASC	Administration Fees	\$102.48
5/11/2018 Josh Boyles	Soccer Official	\$105.00
5/11/2018 Julie Hagerty	Start up Cash - Summer Sports	\$1,200.00
5/11/2018 Decker Sporting Goods	Baseball and Softball Supplies	\$109.50
5/11/2018 Fair-Play	Controller	\$870.00
5/11/2018 Bryan Foster	Soccer Official	\$105.00
5/11/2018 Grimes Horticulture	Geraniums	\$49.25
5/11/2018 Adamu Ibrahim	Soccer Official	\$210.00
5/11/2018 Iowa Sports Supply	Soccer Sportswear	\$2,956.50
5/11/2018 National FFA Organization	FFA Jacket, Graduation Sash	\$108.00
5/11/2018 Jared Tee	Soccer Official	\$105.00
5/11/2018 Steve Vermeer	Soccer Official	\$105.00
5/11/2018 West Marshall HS	Golf Entry Fee	\$65.00
5/11/2018 Fareway	8th Grade Field Trip Supplies	\$25.53
5/11/2018 Samantha Peska	Reimbursement - Teacher Appreciation Supplies	\$56.89
5/21/2018 AAA Septic Service	Portable Toilets	\$300.00
5/21/2018 Access Elevator Inc	Maintenance - Lifts	\$650.00
5/21/2018 Ahlers & Cooney	Legal Services	\$112.00
5/21/2018 Alliant Energy	Gas and Electric	\$14,953.38
5/21/2018 Anderson Erickson	Preschool Milk	\$161.98
5/21/2018 ASCD	Membership Dues	\$59.00
5/21/2018 Bear's Inc Ok Tire Stores	Tires and Aligment	\$1,783.90
5/21/2018 Beck Repair & Rental	Counter Weight Kit - Skidloader	\$644.07
5/21/2018 Capital Sanitary Supply	Paper	\$213.52
5/21/2018 Center Associates	Mental Health Services	\$1,515.00
5/21/2018 Central Iowa Distributing	Custodial Supplies	\$901.85
5/21/2018 Jennifer Clemann	Mileage	\$19.95
5/21/2018 Melanie Davenport	Mileage	\$94.07
5/21/2018 Becky Durand	Curriculum Services	\$3,875.00
5/21/2018 Electric Supply of Marshalltown	Maintenance Supplies	\$3,205.67
5/21/2018 Fareway	Classroom Supplies	\$49.18
5/21/2018 Fastenal	Maintenance Supplies	\$52.06
5/21/2018 Follett School Solutions	Books	\$1,634.24
5/21/2018 Goodyear Tire	Bus Tires	\$749.84
5/21/2018 Grainger	Water Cooler Fill Station, Maintenance Supplies	\$1,891.24
5/21/2018 Grout Museum	Kitchen Science Presentation	\$444.00
5/21/2018 Health Products For You	U Sling with Head Support	\$105.99
5/21/2018 Heartland AEA	Registration Fees	\$370.00
5/21/2018 Hogle Bus Company	Repair Parts and Supplies	\$836.93
5/21/2018 Interstate Batteries	Battery	\$61.95
5/21/2018 Iowa One Call	Underground Locating Services	\$20.70
5/21/2018 Iowa Pupil Transportation	Conference Fees	\$680.00
5/21/2018 Jostens	Graduation Supplies	\$76.17
5/21/2018 K&M Sanitation	Garbage Service	\$1,150.00
5/21/2018 Martin Brothers	Preschool Supplies	\$125.11
5/21/2018 Chris McFate	Mileage	\$27.80
5/21/2018 New Century FS	Gas and Diesel	\$7,994.64

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 5-21-18

5/21/2018	Northwest Evaluation Assoc	MAP Testing	\$12,706.25
5/21/2018	Pace Supply	Athletic Field Supplies	\$620.25
5/21/2018	Poweshiek Water Assoc	Water	\$52.30
5/21/2018	Premier Office Equipment	Copier Supplies	\$243.38
5/21/2018	Scharnweber Water Cond	Supplies, Equipment Rental	\$476.70
5/21/2018	School Bus Sales	Repair Parts and Supplies	\$531.37
5/21/2018	Software Unlimited	Financial Software Program	\$8,200.00
5/21/2018	STC Activity Fund	Fall Musical Reimbursment	\$1,279.29
5/21/2018	STC Schools Mastercard	Tools, Supplies, Registration Fees, Books	\$6,538.60
5/21/2018	Kymberly Stein	Mileage	\$659.17
5/21/2018	Superior Welding Supply	Classroom Supplies	\$213.01
5/21/2018	Supplyworks	Custodial Supplies	\$4,813.83
5/21/2018	Tama Toldeo Ace	Custodial and Maintenance Supplies	\$743.79
5/21/2018	Tama/Grundy Publishing	Publications, Deposit Tickets	\$807.79
5/21/2018	Tender Lawn Care	Grass Seed	\$115.00
5/21/2018	Timberline Billing Service	Medicaid Billing	\$3,470.09
5/21/2018	Van Wall Equipment	Mower Parts and Supplies	\$1,062.09
5/21/2018	Walsh Door Security	Labor - Security	\$240.00
5/21/2018	West Music Company	Timpani, Supplies and Repairs	\$11,582.73
5/21/2018	Windstream	Phone Services	\$1,476.37
5/21/2018	DeLage Landen Financial	Copier Lease	\$6,681.00
5/21/2018	Marco	Phone Lease	\$2,099.86
5/21/2018	Anderson Erickson	Milk	\$5,652.41
5/21/2018	Sandy Jantzen	Summer Meal Program Start Up Cash	\$160.00
5/21/2018	Martin Brothers	Groceries and Supplies	\$6,281.59
5/21/2018	STC Schools Mastercard	ISU Class Fees	\$1,357.83
5/21/2018	Marshalltown Comm College	Scholarship	\$250.00
5/21/2018	Grandview University	Scholarship	\$1,000.00
5/21/2018	Iowa State University	Scholarship	\$2,000.00
5/21/2018	University of Alabama	Scholarship	\$1,000.00
5/1/2018	University of Northern Ia	Scholarship	\$1,000.00
			\$343,728.04

General Fund	\$242,002.84
Activity Fund	\$32,489.31
Management Fund	\$0.00
Capital Projects	\$19,418.00
PPEL	\$9,485.69
Debt Service	\$0.00
Agency Funds	\$10,227.49
Food Service	\$30,104.71
Total of All Funds	\$343,728.04

The above invoices have been reviewed and are hereby approved for payment.

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 5-21-18

Agenda Item VII.A. Personnel

Contracts:

Name	Position	Date
Jessica Bohnstengel	5th Grade	8/2018 (pending licensure this month)
Morgan Ives	3rd Grade	8/2018
Rachel Davis	Asst. Ind. Speech	2/2019
Dina Keahna	Asst HS Basketball (9th)	11/2018
Andrea Rutledge	HS Boys Tennis	3/2019
Shauna Smith	Director of Curriculum and Student Services	8/2018

Transfer:

Name	Current Assignment	New Assignment	Date
Carla Coates	6th Math	6th Science	8/2018

Volunteer:

Name	Activity	Date
Crystal Kephart	Individual Speech	2/2019

Officiating:

Name	Activity	Date
Jerry Bisher	Baseball Baseball	6/25/18 6/7/18

Resignations:

Name	Position	Effective Date
Jessica St. John	M.S. ESL Teacher	End of 2017-18 contract
Dustin Peska	7th Boys Track Coach	End of 2017-18 contract
Nate Van Dyke	H 9th Football Coach	End of 2017-18 contract

Superintendent's Recommendation:

Approve the personnel requests as presented pending clear background check results and licensure on new hires.

Agenda Item VII.B Update on sale of property process

Our attorney laid out the process for potential sale of school property. The process starts with a written offer to buy from the constituent, so the recommendation is to wait for the offer. At that point, the board can discuss the viability of the offer and whether to move forward with a potential sale.

Superintendent's Recommendation:

Recommendation is to wait for the offer to buy, then to consider the offer using the protocol described in the attorney's note.

Agenda Item VII.C. Request for honorary diploma

The request from the grandchild of this constituent is enclosed. It is very hard to compare current expectations with expectations in the 1930's. This would seem to be a nice good-will gesture to this family.

Superintendent's Recommendation:

Recommend the issuing of this honorary diploma.

Agenda Item VII.D. Approve Premier contract for copiers

The district is in the fifth year of a five year contract with Premier for print management. A new five year contract has been negotiated in order to update machines and reduce the over cost of the printing.

Superintendent's Recommendation:

Approve the Print Management Leave Agreement with Premier Office Equipment.



Berger, Jeff <jberger@s-tama.k12.ia.us>

Sale of Parking Lot Property

1 message

Conner Wasson <cwasson@ahlerslaw.com>

Tue, May 8, 2018 at 11:07 AM

To: "jberger@s-tama.k12.ia.us" <jberger@s-tama.k12.ia.us>

Cc: "mboege@s-tama.k12.ia.us" <mboege@s-tama.k12.ia.us>

Hi Jeff,

Thanks for the call today. As we talked about, the code requires the district hold a public hearing for the sale or real property. Other than the public hearing, there are no legal requirements besides the Board's obligations to act in the best interest of the district. Generally, the process will look like this:

- 1) You will ask the prospective buyer for a written offer.
- 2) You and I will review that together and make any necessary changes in a counter offer.
- 3) Once the purchase agreement is agreed upon, we will have the board take action to set the date of the public hearing.
- 4) We will then publish a notice of the public hearing in the newspaper between 10-20 days prior to the date of the public hearing.
- 5) We will hold the public hearing on the date specified in the notice.
- 6) Following the public hearing, the district will execute the purchase agreement.
- 7) The buyer will then conduct whatever due diligence they desire on the property.
- 8) Once due diligence is concluded, we will close the sale and transfer title to the buyer.

Once you have a purchase offer from the buyer, please forward to me for review. We will also prepare all the resolutions and notices you will need for the public hearing process.

Just let me know if you have any questions.

Conner L. Wasson



Ahlers & Cooney, P.C.
100 Court Avenue, Suite 600
Des Moines, Iowa 50309-2231
Phone: (515) 246-0341 | Fax: (515) 243-2149

VCard | Email | Bio | Firm Website |



Berger, Jeff <jberger@s-tama.k12.ia.us>

Tama High School Class of 1933 or 1934

1 message

Gerrilyn V <gerrilyn.vail@gmail.com>

Wed, May 9, 2018 at 9:25 PM

To: jberger@s-tama.k12.ia.us

Hello Superintendent Berger,

I am writing today on behalf of my great grandma, whom along with the rest of my family has no idea this email was sent. My great grandma, Gail Thompson, formerly known as Gail Strong, grew up in Tama, IA and attended Tama High School. She should have been the Tama High School Class of 1933 or 1934. Unfortunately, she did not graduate high school because got married instead. After she was married, my great grandparents relocated our family to Washington state which is where most of my family currently resides. The choice of not finishing her high school education is one of my great grandma's biggest regrets to this day. Throughout my entire life, she has always encouraged myself and all my cousins and all my dad's cousins to reach for the stars and dream big. For most us, this means pursuing a college degree. To my great grams' delight, I chose to go to Coe College a school in Cedar Rapids, Iowa. Me being so close to where my Grams grew up has resurfaced some of her emotions regarding not finishing high school. My great grandma is now a 101 and will be 102 next month. She is just now starting to slow down but has not given up her desire for my cousins and I to continue our education. I am writing today because I was curious if there is any way she can receive an honorable diploma from the high school she should have graduated from. I believe this would mean the entire world to her and she has definitely earned it with everything she has learned in almost 102 years. I really hope this is possible and am willing to do whatever it would take to make this happen. If there is someone else I need to contact instead of or in addition to you, please let me know. I hope this email finds you in good health and a happy start to summer.

Kind regards,

Gerrilyn Vail



May 11, 2018

Mary Mixdorf, Technology Director
Mary Boege, Business Manager
South Tama Community School District
1702 Harding Street
Tama, Iowa 52339

RE: Premier 360 Managed Print Services

Current Situation

Over the last year, the district has averaged 300,441 monochrome images and 2,637 color images on a monthly basis across its combined fleet of two production copiers in the Print Center, nine MFPs, 30 laser jet printers and four small MFPs.

Currently, the school's program, including occasional overruns, is \$7,478.00 per month.

Cost Saving Alternative

Through our collaborative partnership, we have determined a better alternative to the above current situation. This initiative will preserve all the existing laser jet printers, upgrade the two production copiers in the Print Center, upgrade eight of the MFPs and upgrade three of the four small MFPs.

This new program is based on the district's most current monochrome and color volumes.

This opportunity delivers high value because it not only allows all locations to enjoy new copier, MFP and small MFP technology but also allows the district to save money and continue enhanced cost control. The following page provides the details and benefits of the new program.



New Program Highlights & Key Benefits

- *A total and customized solution specific to all staff's needs.*
- *A defined program with known operational costs and lower overrun rates.*
- *Improved copying, printing, scanning and faxing with a security blanket on all scheduled assets providing comprehensive, platinum level service.*
- *No capital investment to obtain the 13 new Xerox Systems.*
- *Comprehensive Service, Maintenance and Supplies.*
 - *Includes Parts, Labor, Drum Units, Developer and Toner.*
 - *Excludes Paper and Staples.*
- *Benefit from having the old copiers taken in by Premier and returned to the leasing company. Premier will coordinate this effort and pay the shipping fees.*
- *Continue to enjoy Premier's quality service, including minimal "downtime" with our four hour response time guarantee on inoperable systems as well as our Call Center.*
- *No set-up, delivery or installation fees for the new systems.*
- *Complimentary Xerox System training for the life of the devices.*
- *Peace of mind through Premier's Unconditional Performance Guarantee.*
- *Complimentary data tracking. Engage in formal annual reviews to assess current performance and identify new opportunities for improvement.*
- *A five year program with a fee of 7,111.00 per month.*
- *The monthly fee for the first three years of this program is fixed.*
- *A minimum savings of \$367.00 per month or \$4,404 per year.*

