

SOUTH TAMA COUNTY SCHOOLS

THE SOUTH TAMA COUNTY BOARD OF EDUCATION WILL HOLD A
REGULAR SESSION ON MONDAY, FEBRUARY 19, 2018 AT 5:30 P.M.
IN THE PROFESSIONAL LEARNING ROOM, PARTNERSHIP CENTER,
215 W 9TH STREET, TAMA, IOWA

AGENDA

- | | | |
|------|--|----------------------------------|
| I. | Call to Order | Penny Tyynismaa, Board President |
| II. | Roll Call and Declaration of Quorum | Full Board |
| III. | Adoption of Agenda | Full Board |
| IV. | Consent Agenda (Policy 204.80) | Full Board |
| | • Approval of Minutes of Previous Meeting/Work Session | |
| | • Bills | |
| | • Financial Statement | |
| V. | Public Comment | |
| | The Board welcomes the opportunity to listen to comments from citizens, but is not able to take action on the issues raised by citizens during public comments, and Board Members do not intend to make an immediate response. The President shall have the authority to end public comments at any time or limit the amount of time allocated to individuals. | |
| VI. | Action Items: | |
| | A. Personnel | Jeff Berger |
| | B. Additional Assistant Coach for Boys Soccer | Jeff Berger |
| | C. Suspend Boys Tennis due to low numbers | Jeff Berger |
| | D. Proposed staffing adjustments for 2018-19 | Jeff Berger |
| | E. Closing the account on the High School Addition -transfer remainder of Funds back to General SAVE account | Jeff Berger |
| | F. Infrastructure Proposals using Addition Remainder | Jeff Berger |
| | G. Changes to MCC Concurrent Enrollment courses for 2018-19 book fees | Jeff Berger |
| VII. | Adjournment | |

REGULAR SESSION
OF THE BOARD OF EDUCATION OF THE
COMMUNITY SCHOOL DISTRICT OF SOUTH TAMA COUNTY

The Board of Directors of the Community School District of South Tama County met on January 22, 2018 in Regular Session at the Partnership Center, Tama, Iowa at 5:30 p.m.

On call of the roll the following were present: Alan Kline, Penny Tynnismaa and Mandy Lekin. Quorum Present. Absent: Jackie Dvorak and Ronald Houghton.

Also present were: Jeff Berger, Mary Boege, Becky Durand and Jon Huebner.

Motion by Lekin second by Kline to approve the agenda. All Ayes.

Motion by Kline, second by Lekin to approve the consent agenda approving the minutes of the December 18, 2017, and January 8, 2018 meetings, financials, bills for payment as presented and an Early Graduation request for J.H..

Public Comments - None

Motion by Lekin, second by Kline to approve the following personnel requests as presented. All Ayes

Officials - Bob Averill - Basketball, John Bartello - Wrestling, Jordan Bleil - Wrestling, Randy Clark - Volleyball, Jim Hall - Basketball, Bruce Johnson - Basketball, Tom Kemper - Basketball, Steve Klingaman - Wrestling, Andrew May - Wrestling, Dave Nitz - Basketball, Dan Rhine - Volleyball, Glen Taylor - Basketball, Jeremy Weiermann - Basketball, Bob Yilek - Wrestling.

Motion by Lekin second by Kline to approve the review of the Impact Aid Indian Education Policies and Procedures. All Ayes.

Motion by Lekin, second by Kline to approve the Impact Aid application. All Ayes.

Motion by Lekin, second by Kline to approve the contract with Street Smarts for drivers education from January 1, 2018 to December 31, 2020. All Ayes.

Motion by Kline, second by Lekin to approve the hiring of the Grundmeyer Leader Search Firm to conduct the Superintendent search for South Tama. All Ayes.

Curriculum Director Becky Durand updated the Board on the curriculum and professional development that has been taking place this year so far and plans for moving forward.

Superintendent Berger reviewed with the Board the draft copy of the District Employee Handbook. It will be brought back to the board for approval in February.

Motion by Lekin, second by Kline to adjourn the meeting at 6:55 p.m. All Ayes.

Penny Tynnismaa, Board President

Mary Boege, Board Secretary

**SPECIAL SESSION
OF THE BOARD OF EDUCATION OF THE
COMMUNITY SCHOOL DISTRICT OF SOUTH TAMA COUNTY**

The Board of Directors of the Community School District of South Tama County met on February 8, 2018 in Special Session at the Partnership Center, Tama, Iowa at 5:30 p.m.

On call of the roll the following were present: Alan Kline, Penny Tynismaa, Ronald Houghton and Mandy Lekin. Absent - Jackie Dvorak. Quorum Present.

Also present were: Jeff Berger, Mary Boege, Jon Huebner, John Speer, Deloris Ryan, Seth Koch, Kathy Wilkerson, Joy Schirmer.

Motion by Lekin second by Kline to approve the agenda moving the TLC Presentation to the first item on the agenda. All Ayes.

TLC Facilitator Deloris Ryan and Coaches Seth Koch, Kathy Wilkerson and Joy Schirmer updated the Board on the TLC program.

Public Comments - None

Motion by Lekin, second by Houghton to approve the Early Retirement requests as presented. All Ayes

Janene Klenk - Elementary Paraeducator, Susan Kopsa -3rd Grade, Karen Mixdorf - MS Special Education, Michelle Morgan - HS Special Education, Lori Rushford - Kindergarten, Deloris Ryan - TLC Facilitator, Rhonda Shaw - MS Social Studies, James Shope - Bus Driver.

Motion by Kline second by Lekin to approve the request for the Knitting and Embroidery Club All Ayes.

Motion by Lekin, second by Houghton to approve the District Certified Employee Handbook. All Ayes.

The Board clarified the duties and role of Superintendent Berger for the remainder of the school year.

Motion by Kline, second by Lekin to adjourn the meeting at 6:17 p.m. into a work session with Grundmeyer Leader Search Firm. All Ayes.

Penny Tynismaa, Board President

Mary Boege, Board Secretary

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 2-19-18

1/19/2018	Atlantic Coca Cola	Beverages	\$715.60
1/19/2018	BCLUW Activities Depart	JV Wrestling Fee	\$80.00
1/19/2018	Chris Crawford	Basketball Official	\$95.00
1/19/2018	Darius Daniel Sr	Basketball Official	\$95.00
1/19/2018	Will Dotson	Basketball Official	\$95.00
1/19/2018	Stacy Dunbar	Basketball Official	\$95.00
1/19/2018	Iowa Games	Entry Fees	\$360.00
1/19/2018	Iowa HS Baseball Coaches	Coaches Clinic	\$115.00
1/19/2018	NPC International	Concession Pizza	\$91.92
1/19/2018	Andy Petersen	Basketball Official	\$95.00
1/19/2018	Rocket Archery	Entry Fees	\$35.00
1/19/2018	Nathan Sahr	Basketball Official	\$95.00
1/19/2018	Robert Smith Jr	Basketball Official	\$95.00
1/19/2018	STC Schools Mastercard	Concession Supplies, Speech Scripts, Equipment	\$1,431.59
1/19/2018	Town & Country Wholesale	Concessions Supplies	\$1,475.63
1/19/2018	Ron Van Hoeck	Basketball Official	\$95.00
1/19/2018	Stacey Vanarsdale	Basketball Official	\$95.00
1/19/2018	STC Schools Mastercard	Books and Social Comm Supplies	\$540.48
1/26/2018	Atlantic Coca Cola	Concession and Vending	\$796.38
1/26/2018	Bob Averill	Basketball Official	\$65.00
1/26/2018	Jerry Bowhay	Basketball Official	\$95.00
1/26/2018	William Clark	Basketball Official	\$95.00
1/26/2018	DMACC Softball Club	Team Hitting Camp Fee	\$385.00
1/26/2018	East Marshall High School	Wrestling Entry Fees	\$125.00
1/26/2018	Gary Ewald	Basketball Official	\$95.00
1/26/2018	Joel Hibbs	Basketball Official	\$95.00
1/26/2018	Iowa Choir Directors Assoc	All State Jazz Choir Registration	\$25.00
1/26/2018	Iowa HS Athletic Associaiton	Wrestling Tournament Wristbands	\$320.00
1/26/2018	Iowa HS Speech Assoc	Large Group Entry Fees	\$90.00
1/26/2018	Jesup Archery	Registration Fees	\$144.00
1/26/2018	Martin Brothers	Vending Supplies	\$281.32
1/26/2018	NPC International	Concession - Pizza	\$274.96
1/26/2018	Tama-Toldeo Country Club	Boys and Girls 2018 Fees	\$1,500.00
1/26/2018	Glen Taylor	Basketball Official	\$65.00
1/26/2018	Town & Country Wholesale	Concessions Supplies	\$557.29
1/26/2018	Ultimate Image	Cheerleading Clothing	\$471.00
1/26/2018	Mark Watts	Basketball Official	\$95.00
1/26/2018	Loren Wood	Basketball Official	\$95.00
1/29/2018	Grundmeyer Leader Search	Superintendent Search	\$2,500.00
1/29/2018	Wellmark Inc	Medical Premiums	\$102,496.25
2/2/2018	Atlantic Coca Cola	Concession Beverages	\$1,283.08
2/2/2018	Bob Averill	Basketball Official	\$65.00
2/2/2018	Brandon Dufoe	Wrestling Weigh-in	\$110.00
2/2/2018	Iowa HS Speech Assoc	Speech Coaches Convention Fees	\$155.00
2/2/2018	Rod Kolder	Basketball Official	\$95.00
2/2/2008	Edward Madlock	Basketball Official	\$95.00
2/2/2018	Andrew May	Wrestling Official	\$90.00

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 2-19-18

2/2/2018	John Miller	Basketball Official	\$50.00
2/2/2018	NASP Inc	Scorecards, Targets	\$321.00
2/2/2018	NPC International	Concessions Pizza	\$104.87
2/2/2018	Pella High School	Wrestling Invite	\$95.00
2/2/2018	Nik Petersen	Basketball Official	\$135.33
2/2/2018	Prairie Archery Club	Registration Fees	\$132.00
2/2/2018	Samantha Prior	Reimbursement - Homecoming T-shirts	\$96.00
2/2/2018	Robert Saunders	Basketball Official	\$95.00
2/2/2018	Michael Soppe	Basketball Official	\$95.00
2/2/2018	Ted Sueppel	Basketball Official	\$95.00
2/2/2018	Town & Country Wholesale	Concessions Supplies	\$711.38
2/2/2018	Fareway	Family Night Supplies	\$22.11
2/2/2018	Stacy Stull	Reimbursement	\$46.18
2/7/2018	Ahlers & Cooney	Review Handbook, Legal Services	\$1,866.00
2/7/2018	Alliant Energy	Gas and Electric	\$18,114.65
2/7/2018	ASCD	Membership Dues	\$59.00
2/7/2018	Atlantic Coca Cola	Staff Vending Supplies	\$115.56
2/7/2018	Stan Avery	Mileage	\$16.35
2/7/2018	Beck Repair and Rental	Skidloader Repair	\$267.08
2/7/2018	Cardsdirect	Cards	\$252.22
2/7/2018	Center Associates	Mental Health Services	\$864.40
2/7/2018	Central Iowa Distributing	Custodial Supplies	\$495.10
2/7/2018	Central Rivers AEA	Ipad Repairs, Online PD, Work Experience	\$9,878.03
2/7/2018	Christie Door Company	Repairs	\$484.75
2/7/2018	Chyma's Machine & Welding	Repair Handrail	\$341.00
2/7/2018	City of Toledo	Water and Sewer	\$395.72
2/7/2018	Clayton Ridge CSD	Open Enrollment, Special Education Tuition	\$12,323.54
2/7/2018	Cleaver Brooks Sales & Serv	MS Boiler Repair	\$1,230.41
2/7/2018	Jennier Clemann	Mileage	\$31.14
2/7/2018	Dank's Lazer Engraving	Engrave Beverage Glasses	\$450.00
2/7/2018	Denise Danker	Tuition Reimbursement	\$900.00
2/7/2018	Electric Supply of Marshalltown	Maintenance Supplies	\$37.02
2/7/2018	Fareway	FCS Supplies	\$132.19
2/7/2018	Fastenal	Maintenance Supplies	\$100.67
2/7/2018	Grainger	Custodial Supplies	\$74.00
2/7/2018	Hodge Products	PC Restroom Signs	\$131.88
2/7/2018	Hogland Bus Company	Supplies	\$19.14
2/7/2018	Hrabak Lumber	Small Business Supplies	\$282.78
2/7/2018	Iowa Assoc School Bds	Registration Fees, Legal Service Fund	\$615.00
2/7/2018	Interstate Batteries Upper Ia	Batteries	\$439.75
2/7/2018	Iowa Communications Netwo	Internet Services	\$282.00
2/7/2018	Iowa HS Ath Dir Assoc	Membership Dues	\$215.00
2/7/2018	Iowa One Call	Underground Locating Services	\$4.50
2/7/2018	JW Pepper	Music	\$188.93
2/7/2018	Marshall Glass	Install Windshield	\$195.00
2/7/2018	Martin Brothers	Coffee Pot, Supplies	\$279.16
2/7/2018	McGuiness Co Inc	HS Temp Control	\$209.53

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 2-19-18

2/7/2018	Meskwaki Family Services	Refund - Lost Ipad	\$349.00
2/7/2018	North Tama CSD	Open Enrollment, Special Education Tuition	\$10,296.90
2/7/2018	Pitney Bowes	Rental Charges	\$441.75
2/7/2018	Pitney Bowes	Meter Refill	\$2,018.50
2/7/2018	Power Distributors	Voc Ag Supplies	\$1,638.97
2/7/2018	Poweshiek Water Assoc	Water	\$46.00
2/7/2018	Premier Office Equipment	Print Shop Supplies	\$398.58
2/7/2018	Quill Corporation	Office Supplies	\$169.48
2/7/2018	Scharnweber Water Cond	Boiler Repair, Lift Rental, Supplies	\$2,063.95
2/7/2018	Joy Schirmer	Tuition Reimbursement	\$480.00
2/7/2018	School Bus Sales	Repair Parts	\$1,006.95
2/7/2018	Seating & Athletic Enterprises	HS Bleacher Repair	\$248.00
2/7/2018	Sioux City Comm Schools	Tuition	\$851.69
2/7/2018	Superior Welding Supply	Classroom Supplies	\$275.05
2/7/2018	Supplyworks	Custodial Supplies	\$2,648.62
2/7/2018	Tama County Extension Ser	Registration Fees	\$70.00
2/7/2018	Tama Water Department	Water and Sewer	\$568.94
2/7/2018	Tama/Grundy Publishing	Advertisement	\$221.40
2/7/2018	Thys Chevrolet	Supplies	\$39.42
2/7/2018	Timberline Billing Services	Medicaid Billings	\$86.55
2/7/2018	TMI Systems Design	HS Science Tables	\$970.00
2/7/2018	Verizon Wireless	Cellphone Services	\$267.54
2/7/2018	Michael Volk	Mileage	\$40.06
2/7/2018	Walsh Door & Security	Camera, Labor, Repair Offline Cameras	\$1,893.82
2/7/2018	Wieting Theatre	Admission	\$1,145.75
2/7/2018	Windstream	Phone Service	\$90.74
2/7/2018	Garling Construction	Final HS Payment	\$139,060.74
2/7/2018	Struxture Architects	Final HS Payment	\$2,078.29
2/7/2018	Walsh Door & Security	Card Reader, Labor	\$2,642.61
2/7/2018	US Bank Equipment Finance	Printer Lease	\$704.83
2/7/2018	Earthgraines	Bread	\$1,314.70
2/7/2018	EMS Detergent Services	Supplies	\$253.20
2/7/2018	Fareway	Bananas	\$462.00
2/7/2018	Susan Husak	Mileage	\$47.50
2/7/2018	Martin Brothers	Groceries and Supplies	\$10,987.62
2/9/2018	Atlantic Coca Cola	Concession Beverages	\$331.24
2/9/2018	Bob Averill	Basketball Official	\$130.00
2/9/2018	Michael Bonwell	Basketball Official	\$95.00
2/9/2018	Greg Davies	Basketball Official	\$95.00
2/9/2018	Decker Sporting Goods	Girls Track Clothing	\$2,783.00
2/9/2018	Sam Devilder	Basketball Official	\$95.00
2/9/2018	Gateway Hotel	Boys and Girls Track Coaches Lodging	\$237.44
2/9/2018	GV Pro Scoring Tables	Scorer's Tables	\$5,441.00
2/9/2018	Iowa FFA Association	FFA Conference Fees	\$240.00
2/9/2018	Iowa HS Speech Assoc	District Individual Registration Fees	\$248.00
2/9/2018	Tome Kemper	Basketball Official	\$160.00
2/9/2018	Martin Brothers	Vending Supplies	\$241.35

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 2-19-18

2/9/2018	John Miller	Basketball Official	\$82.00
2/9/2018	NPC International	Concession Pizza	\$239.83
2/9/2018	Ottumwa Bulldog Archery	Registration Fees	\$28.00
2/9/2018	John Pyche	Basketball Official	\$95.00
2/9/2018	Wayne Ritscher	Basketball Official	\$95.00
2/9/2018	Tama Florists	Project 60 Corsages	\$110.50
2/9/2018	Glen Taylor	Basketball Official	\$130.00
2/9/2018	Brad Thiel	Basketball Official	\$95.00
2/9/2018	Town & Country Wholesale	Concession Supplies	\$332.84
2/9/2018	Randy Vorland	Basketball Official	\$95.00
2/9/2018	Jeremy Weiermann	Basketball Official	\$65.00
2/9/2018	Tracey Williams	Basketball Official	\$95.00
2/9/2018	Tama Florists	Green Plant	\$30.00
2/9/2018	Matco Tools	Air Compressor	\$3,850.00
2/19/2018	Alliant Energy	Gas and Electric	\$20,573.15
2/19/2018	Anderson Erickson	Preschool Milk	\$219.17
2/19/2018	ASBO International	Membership Dues	\$225.00
2/19/2018	Carquest Auto Parts	Repair Parts	\$471.91
2/19/2018	Cedar Rapids CSD	Special Education Tuition	\$647.44
2/19/2018	Center Associates	Mental Health Services	\$1,340.53
2/19/2018	Cooper & Associates	Random Drug Testing	\$181.00
2/19/2018	Cummins Sales and Service	Repair Parts	\$5,781.05
2/19/2018	Des Moines Public Schools	Tuition	\$297.04
2/19/2018	East Marshall CSD	Special Education Tuition	\$26,159.60
2/19/2018	Electric Supply of Marshalltown	Maintenance Supplies	\$761.22
2/19/2018	Fareway	Classroom Supplies	\$54.21
2/19/2018	Fastenal	Maintenance Supplies	\$34.24
2/19/2018	Follett School Solutions	Books	\$12.28
2/19/2018	Grainger	Mirrors for Hallways	\$215.36
2/19/2018	Halvorson Trane	Service Engineer	\$3,400.98
2/19/2018	Hardon's Hardware	Supplies	\$7.00
2/19/2018	Hrabak Lumber	Industrial Arts and Small Business Supplies	\$950.07
2/19/2018	Iowa Assoc School Bds	Background Checks	\$179.00
2/19/2018	Iowa Connections Academy	Open Enrollment, Special Education Tuition	\$16,776.64
2/19/2018	J&V Auto Parts	Oil Filters, Supplies	\$356.93
2/19/2018	JW Pepper	Music	\$299.03
2/19/2018	K&M Sanitation	Garbage Service	\$1,150.00
2/19/2018	Library Store	Supplies	\$224.03
2/19/2018	Martin Brothers	Preschool Supplies	\$38.16
2/19/2018	Chris McFate	Mileage	\$39.24
2/19/2018	New Century FS	Gas and Diesel	\$9,847.28
2/19/2018	Piper Jaffray & Co	Agent Fees	\$1,000.00
2/19/2018	Plumb Supply	Maintenance Supplies	\$1,623.79
2/19/2018	Premier Furniture and Equipr	Elementary Tables	\$1,152.96
2/19/2018	Really Good Stuff	Classroom Supplies	\$374.19
2/19/2018	Rural Schools of Iowa	Membership Dues	\$650.00
2/19/2018	Deloris Ryan	Mileage	\$21.27

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 2-19-18

2/19/2018 Schendel Pest Control	Pest Control	\$210.00
2/19/2018 Showroom Auto	Leveling Kit - Snow Plow Truck	\$425.00
2/19/2018 Kory Staff	Reimbursement - Classroom Supplies	\$93.99
2/19/2018 STC Schools Mastercard	CPI Training, Classroom Supplies, Books,	\$4,096.23
2/19/2018 Supplyworks	Custodial Supplies	\$2,524.46
2/19/2018 Tama County Extension Ser	Registration Fees	\$35.00
2/19/2018 Tama Toledo Ace	Custodial Supplies	\$277.14
2/19/2018 Tama/Grundy Publishing	Public Notices	\$267.53
2/19/2018 USIC Locating Services	Underground Locating Services	\$254.64
2/19/2018 Valley Environmental Service	Fiter Drum	\$60.00
2/19/2018 Waverly-Shell Rock CSD	Special Education Tuition	\$32,073.99
2/19/2018 West Music	Instrumental Repairs, Supplies	\$117.00
2/19/2018 RC Systems	Recorder, Encoder	\$7,142.68
2/19/2018 Marco Inc	Phone Lease	\$2,099.86
2/19/2018 Anderson Erickson	Milk	\$5,587.43
2/19/2018 Jennifer Brown	Mileage	\$40.00
2/19/2018 EMS Detergent Services	Supplies	\$246.25
2/19/2018 Kathy Ferneau	Mileage	\$15.00
2/19/2018 Keck Inc	Commodities	\$3,070.32
2/19/2018 Martin Brothers	Groceries and Supplies	\$5,438.10
		\$532,007.61

General Fund	\$323,964.16
Activity Fund	\$26,213.55
Management Fund	\$0.00
Capital Projects	\$150,924.32
PPEL	\$2,804.69
Debt Service	\$0.00
Agency Funds	\$638.77
Food Service	\$27,462.12
Total of All Funds	\$532,007.61

The above invoices have been reviewed and are hereby approved for payment.

SOUTH TAMA COUNTY SCHOOLS
2017-18 Summary
Through January 2018

General Fund (10)

	<u>Year To Date</u>	
Balance 6/30/17	\$3,195,595.62	
Revenues	\$9,770,086.72	\$3,605,689.07
Expenditures	<u>\$9,359,993.27</u>	
Ending Balance	\$3,605,689.07	

Management (22)

Balance 6/30/17	\$248,988.41	
Revenues	\$224,311.07	\$169,525.76
Expenditures	<u>\$303,773.72</u>	
Ending Balance	\$169,525.76	

Capital Projects Other Sources (33)

Balance 6/30/17	\$3,248,829.53	
Revenues	\$895,090.31	\$3,014,905.32
Expenditures	<u>\$1,129,014.52</u>	
Ending Balance	\$3,014,905.32	

PPEL Fund (36) Year To Date

Balance 6/30/17	\$36,394.16	
Revenues	\$67,705.40	
Expenditures	<u>\$68,223.79</u>	
Ending Balance	\$35,875.77	

Balance Per General Ledger **\$35,875.77**

Debt Service (40)

Balance 6/30/17	\$19,721.26	
Revenues	\$649,088.75	
Expenditures	<u>\$649,088.75</u>	
Ending Balance	\$19,721.26	

Balance Per General Ledger **\$19,721.26**

Nutrition Fund (61)

Balance 6/30/17	\$40,484.97	
Revenues	\$383,756.94	
Expenditures	<u>\$363,784.76</u>	
Ending Balance	\$60,457.15	

Balance Per Ledger **\$60,457.15**

Bank to Books Reconciliation		\$6,906,174.33
Statement LSB - Mastercard	\$100.00	
Statement LSB 560	\$6,492,165.04	
Statement LSB - Building Proj	\$591,094.89	
Less Outstanding Checks	\$176,825.57	
Plus Adjustments ISF	\$18.97	
Plus O/S Deposit/Voids	<u>\$379.00</u>	
Balance per Bank	\$6,906,174.33	

Student Activity (21)

Balance 6/30/17	\$230,319.94	
Revenues	\$220,816.45	
Expenditures	<u>\$174,663.64</u>	
Ending Balance	\$276,472.75	\$276,472.75

Trust Funds (81)

Balance 6/30/17	\$13,574.18	
Revenues	\$1,125.00	
Expenditures	<u>\$500.00</u>	
Ending Balance	\$14,199.18	\$14,199.18

Agency Fund (91)

Balance 6/30/17	\$29,290.33	
Revenues	\$35,837.35	
Expenditures	<u>\$28,718.07</u>	
Ending Balance	\$36,409.61	\$36,409.61

Bank to Books Reconciliation

Statement Toledo 12246	\$502.03	
Statement Toledo 8084	\$8,067.10	
Statement Toledo 8106	\$1,932.72	
Statement Toledo 221	\$320,436.66	
Less Outstanding Checks	\$4,197.97	
Plus Outstanding Deposits	\$0.00	
Plus NSF Checks	<u>\$341.00</u>	
Balance Per Bank	\$327,081.54	\$327,081.54

Agenda Item IV. Consent Agenda (Policy 204.80)

Items included for the consent agenda:

- Approval of minutes of previous meetings/work sessions
- Bills
- Financial Statements

Agenda Item VI.A. Personnel

Contracts:

Name	Assignment	Date
Daniel Kass	Assistant H.S. Baseball	Summer 2018

Officiating:

Name	Activity	Date
Jerry Bisher	MS Boys Baseball	6/11/18
	MS Boys Baseball	6/12/18
	MS Boys Baseball	6/21/18
Jim Hall	MS Boys Baseball	6/11/18
	MS Boys Baseball	6/12/18
	MS Boys Baseball	6/21/18
David Lee	MS Boys Track	4/10/18
	MS Girls Track	4/17/18
Brando DuFoe	Varsity Wrestling	12/13/18
	Varsity Wrestling	1/10/19
Andrew May	Varsity Wrestling	12/13/18
	Varsity Wrestling	1/10/19
Dave Nitz	Fr-So Girls Basketball	11/30/18
	Fr-So Girls Basketball	12/11/18
	Fr-So Girls Basketball	12/18/18
	Fr Boys Basketball	12/14/18
	Fr-So Girls Basketball	12/21/18
	Fr Boys Basketball	1/4/19
	Fr-So Girls Basketball	1/11/19
	Fr Boys Basketball	1/15/19
	Fr Boys Basketball	1/18/19
	Fr-So Girls Basketball	1/22/19
	Fr-So Girls Basketball	1/29/19
	F Boys Basketball	2/1/19

	F Boys Basketball F Boys Basketball	2/1/19 2/8/19
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Agenda Item VI.B. Additional Assistant Coach for Boys Soccer

Numbers of participants have steadily increased and will be in the mid 30s this year. That number of participants is difficult for one coach to manage. We generally start discussing another assistant coach around 20 participants.

Superintendent's Recommendation:
Hire an assistant boys soccer coach.

Agenda Item VI.C. Suspend Boys Tennis due to low numbers

Numbers of participants have steadily decreased. Sign-up efforts did not result in numbers sufficient for a team. We would like to suspend the program for one year and try again next year. The conference supports this decision with the low numbers.

Superintendent's Recommendation:
Suspend boys tennis for a year.

Agenda Item VI.D. Proposed staffing adjustments for 2018-19

See attached. This proposal makes adjustments in FTEs related to special education programming. It approved posting of positions to replace most of the early retirees. It approves two new positions for 2018-19.

Superintendent's Recommendation:
Approve the staffing adjustments for 2018-19 as proposed.

Agenda Item V.E. Closing the account on the High School Addition-transfer remainder of Funds back to General SAVE account

We received the final billing for the HS addition and have reconciled the account. The remaining \$96,891.03 in the High School Additional account needs to be moved back to the general SAVE account now that the project is completed.

Superintendent's Recommendation:
Approve the transfer of remaining funds from the HS Additional project from the HS Addition account to the general SAVE account.

Agenda Item. VI.F. Infrastructure Proposals using Addition Remainder

The recommended list of infrastructure projects are all projects that are necessary and have been put off pending reconciliation of the HS Addition account. These projects are all either safety related or upgrades that will replace equipment that has aged out.

Superintendent's Recommendation:

Approve the recommended infrastructure projects.

Agenda Item VI.G. Changes to MCC Concurrent Enrollment courses for the 2018-19 book fees

The contract for concurrent enrollment courses for 2018-19 will include charges for book fees. The board has the ability to discuss whether to defray some of these costs through the charging of book fees to parents.

Superintendent's Recommendation:

No decision is necessary at this meeting, but this conversation is in advance of a decision we will have to make in the near future.

Initial staffing and program adjustments for 2018-19 school year

1. Reduce SPED staffing by 3 certified and 3 para-educators, one in each building
 - a. Joe Illingworth – HS – Probationary – no contract extension
 - b. Pauline Ross – Elem - Probationary – no contract extension
 - c. Karen Mixdorf – MS - Early Retirement – no replacement
 - d. Thea Lester – HS full-time para – no replacement
 - e. Rosalie Ridout – MS full-time para - retirement – no replacement
 - f. Janene Klenk – Early Retirement - Elem full-time para – no replacement

*Summary plan is reducing one certified and one classified SPED staff member in each building and redistributing caseloads. Rough savings \$250,000 - \$280,000. Saving on SPED also saves on total budget.

2. Shift the following SPED staff to ensure proper coverage and licensure
 - a. Ellen Moran – Full time HS Level I (was Elem/MS Level II)
 - b. Lori Dvorak – Full time HS Level I (was Elem Level I)
3. Replace all approved Early Retirees except for Karen Mixdorf and Janene Klenk
 - a. Susan Kopsa – 3rd Grade
 - b. Michelle Morgan – HS Level I SPED
 - c. Lori Rushford – Kindergarten
 - d. Deloris Ryan – TLC Facilitator
 - e. Rhonda Shaw – MS Social Studies (6th)
 - f. Jim Shope – Bus Driver

Savings seen on years of experience and insurance. Rough savings \$100,000

4. New Position – Gifted/Talented Teacher
 - a. District has categorical funding for this that can only be spent on G/T. One teacher over three buildings stretched too thin.
5. New Position – HS ELL
 - a. Numbers continue to rise, excess costs could be covered by SBRC additional authority and cash reserve

Performance-Based Budgeting and Program Package Description

Program Title: ELL

Manager: Kris Collins

Date: 2/12/18

Describe program activities and services provided by this package.

- **Recommend addition of 1 FTE @ HS ELL.**
- 18-19 South Tama ELL projected program numbers:
 - High School- 54
 - Middle School- 66
 - Elementary- 121 + PK potential 20= 141

Projected 18-19 Staff:student ratios with additional staff.

HS	1:27
MS	1:33
EL	1:38
PK Potential	20

Current 17-18 Staff: student ratios

HS	1:54
MS	1:29
EL	1:37 +PK para 1:28

Describe how activities requested in this package will differ from previous year's operation.

- Language acquisition for ELs can be better supported by reducing our staff to student ratio, and offering a wider possibility for Newcomer instruction to new HS students who are non-English speakers.
- Currently nearly 25% of the student population in the Elementary is eligible for ELL services.
- Adding support at emerging levels of elementary instruction will decrease long term EL student rosters.

Describe how the package, if funded, will relate to or support the Model School District Strategic Plan.

- District wide Improvement Plan aims to increase reading comprehension. By reducing the teacher to student ratio, more intensive language and literacy support for students can occur.
- Ease the strain on ELL scheduling, which allows students to remain in the classroom for practice of core content standards, increasing the possibility for increased achievement.
- The STC LAU PPlan goal aims to increase overall language proficiency growth and student achievement growth. ELL Students supported by a lower teacher:student ratio

for instruction can support this increase in growth by offering more minutes of intensive instruction to ELLs.

Describe methods/means for assessment of the ends of accomplishments of this package.

- Short term:
 - Demonstrate increased growth in ELL data from ELPA21 and IA Assessment over past 3 years, as instructional staff have been added to ELL program.
 - Demonstrate increase in ELL Reading growth numbers on Iowa Assessment, FAST and ELPA21 for all ELs.
 - Demonstrate increase in ELL Math growth numbers on Iowa Assessments and MAP for grades 3-11.

- Long term:
 - 3 year decrease in number of students in grade 3-4 ELL programming.
 - 3 year increase in number of student exits in grade 4-7 ELL programming.

What organizational results or outcomes will be affected if this package is not funded.

- Greater number of students with long term language acquisition deficiencies.
- Newcomers will receive inadequate intensive instructional support.
- Increase in At-Risk behaviors or disengagement for older EL students.
- Potential increase in drop-out rate.

Program-Based Budgeting Cost-Benefit Analysis

COST

BENEFIT

Tangible:

- | | |
|--|---|
| <ul style="list-style-type: none">● FTE Salary \$ 43,640● FTE Benefits \$17,555 | <ul style="list-style-type: none">- Teacher: student numbers lower for ELL staff-Reducing number of disengaged students-Struggling students in literacy are supported.-Potential staff reduction for future in MS or HS ELL Staff due to decrease in number of students. |
|--|---|

Intangible:

- | | |
|--|--|
| <ul style="list-style-type: none">● Classroom space in elementary● Classroom furniture● Classroom technology● ELL Curricular materials● ELL Professional Development | <ul style="list-style-type: none">- Offer higher levels of teacher quality and support for gen. Ed. faculty.-No requirement to hire more gen. ed. |
|--|--|

Infrastructure needs – using some of the money left from the High School Addition (\$96,891.03)

1. Elementary School	
a. Dish Machine – Conveyor type	\$21,276.23
b. Tables to go with dish machine and install	\$ 3,737.60
2. Middle School	\$23,224.42
a. Fob outside doors and upgrade system (5 card readers, two outside intercoms, 3 desk top stations)	
3. High School (primary) and other schools	
a. Scissor Lift big enough to access all ceilings	\$12,750.00
4. Custodial	
a. Ride-on Floor Machine for Elementary	\$ 9,200.20
b. Floor machine for middle school	\$ 3,245.95
c. Sand Spreader for truck	\$ 6,145.00
d. Battery Vacuums for HS & MS (5 units)	\$ 4,611.00
Total:	\$84,190.40