

SOUTH TAMA COUNTY SCHOOLS

THE SOUTH TAMA COUNTY BOARD OF EDUCATION WILL MEET IN
REGULAR SESSION ON MONDAY, SEPTEMBER 18, 2017, AT 5:30 P.M.
IN THE PROFESSIONAL LEARNING ROOM, PARTNERSHIP CENTER,
215 WEST 9TH STREET, TAMA, IOWA

RETIRING BOARD AGENDA

- | | | |
|------|---|---------------------------------|
| I. | Call to Order | Michelle Yuska, Board President |
| II. | Roll Call and Declaration of Quorum | Full Board |
| III. | Adoption of Agenda | |
| IV. | Consent Agenda | |
| | • Approval of Minutes of Previous Meetings/Work Session | |
| | • Bills | |
| | • Financial Statement | |
| | • Early Graduation Requests for E.N., H.P., P.R. | |
| V. | Action Items: | |
| | A. Accept the Results of the Election | |
| VI. | Adjournment | |

NEW BOARD - REORGANIZATIONAL MEETING

- | | | |
|-------|--|-----------------------------|
| I. | Call to Order | Mary Boege, Board Secretary |
| II. | Adoption of Agenda | Full Board |
| III. | Adm. the Oath of Office to Elected Board Members | Mary Boege, Board Secretary |
| IV. | Election of President and Vice-President and Oath of Office | Mary Boege, Board Secretary |
| V. | President Assumes Chair of Meeting | |
| VI. | Public Comments | |
| | The Board welcomes the opportunity to listen to comments from citizens, but is not able to take action on the issues raised by citizens during public comments, and Board Members do not intend to make an immediate response. The President shall have the authority to end public comments at any time or limit the amount of time allocated to individuals. | |
| VII. | Action Items: | |
| | A. Personnel | Jeff Berger |
| | B. Approve Contract for Services for Director of Curriculum & Instruction | Jeff Berger |
| | C. Bank Account Authorization | Mary Boege |
| | D. Authorize Board President and/or Superintendent to Issue and Approve Special Education Contracts | Jeff Berger |
| | E. Approve the Level I Investigators | Jeff Berger |
| | F. Approve Varsity Wrestling Team Tournament Request | Jeff Berger |
| | G. Approve List of 2017-18 Activities Department Overnight Trips | Jeff Berger |
| | H. Approve New Club Proposal for STC Geekery Club | Jeff Berger |
| | I. Approve Contract with Iowa Valley Community College District | Jeff Berger |
| | J. Approve School-Based Mental Health Services Agreement with Center Associates | Jeff Berger |
| | K. Approve anticipated Fundraisers for High School Activities Department | Jeff Berger |
| VIII. | Discussion Items: | |
| | A. High School Addition Dedication Plaque | |
| | B. iPad Damage Policy | Jeff Berger |
| IX. | Superintendent's Update | Jeff Berger |

Board Goals (2016)

- Improve student achievement, particularly in math and reading
- Improve rigor at the High School to prepare students for their next step after graduation
- Increase school board and student involvement at the committee level in the district
- Continue to improve internal and external communication emphasizing transparency

REGULAR SESSION
OF THE BOARD OF EDUCATION OF THE
COMMUNITY SCHOOL DISTRICT OF SOUTH TAMA COUNTY

The Board of Directors of the Community School District of South Tama County met on August 28, 2017 in Regular Session at the Partnership Center, Tama, Iowa at 5:30 p.m.

On call of the roll the following were present: Alan Kline, Penny Tynismaa, Jackie Dvorak, Michelle Yuska and Mark McFate. Quorum Present.

Also present were: Jeff Berger, Mary Boege, Joyce Wiese and Jon Huebner.

Motion by Kline second by Dvorak to approve the agenda. All Ayes.

Motion by Kline, second by Tynismaa to approve the consent agenda approving the minutes of the July 24, 2017, and August 15, 2017 meetings, financials, bills for payment as presented and Early Graduation Requests from V.M, T.M., and M.W.

Public Comments - None

Motion by Dvorak, second by Kline to approve the following personnel requests as presented pending licensure and background checks for new hires. Aye votes from Dvorak, Kline, McFate and Yuska with Tynismaa abstaining. Motion carried.

Contracts - Hailee Weiss - HS ELL Associate, Becky Thiessen - MS Student Supervisor, Susan Hallock - MS .5 SpEd Associate, Paddy Richard - PT Van Route Driver

Resignations - Laura Davis - Elem Food Service, Jena Ferneau - Elementary Food Service

Officials - Tiffany Thiessen - MS Volleyball, Kevin Cartier - MS Volleyball

Volunteer Coaches - J.J. Novotny - Football, Justin Suchanek - Weight Room and Football, Hailee Weiss - Cross Country, Doug Stadler - MS Volleyball, Sarah Weierman - HS Volleyball, Larry Fletcher - Basketball, Jake Jacobsen - Basketball, Mike Wedmore - Basketball, Softball, Rick Hopper - MS Basketball, Dan Lopez - Wrestling, Travis Smith - Wrestling, Dale Cruikshank - Wrestling, Brett Karkosh - Wrestling, George Corum - Track, Moises Fonseca - Boy's Soccer, Morgan McFate - Girl's Soccer, Matt Kesl - MS Baseball.

Motion by Tynismaa, second by Dvorak to table the agreement with Iowa Valley Community College District until an updated agreement is presented. All Ayes.

Motion by Tynismaa, second by Kline to approve the Fixed Asset Inventory Proposal with Asset Services. All Ayes.

Motion by Kline, second by Tynismaa to approve the Food Service Agreement with Mid-Iowa Community Action for meals for the Tama Head Start Program for the 2017-18 school year. All Ayes.

Superintendent Berger reported to the Board on the need for a part-time Curriculum Director and Special Education Director. Reviewed the results from the four questions about STC from the last meeting. Discussed the need to have a district-wide need assessments done through IASB and Board participation in upcoming IASB activities.

Motion by Tynismaa, second by Dvorak to adjourn the meeting at 6:29 p.m. All Ayes.

Michelle Yuska, Board President

Mary Boege, Board Secretary

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 9-18-17

8/25/2017	Julie Foglesong	Assign Officials	\$25.00
8/25/2017	STC School Mastercard	Prom Supplies	\$1,601.75
8/28/2017	TASC	Flex Administration Fee	\$990.60
8/28/2017	Wellmark	Health Insurance Premiums	\$17,910.84
8/31/2017	Atlantic Coca Cola	Concessions and Vending Machines	\$1,378.34
8/31/2017	Jerry Bowhay	Football Official	\$160.00
8/31/2017	Russ Dempster	Football Official	\$160.00
8/31/2017	Iowa Sport Supply	Football Supplies	\$38.00
8/31/2017	Marshalltown CSD	XC Entry Fee	\$100.00
8/31/2017	Martin Brothers	Vending Supplies	\$583.24
8/31/2017	Medco Supply Company	Athletic Supplies	\$1,313.11
8/31/2017	Mike Morrison	Football Official	\$160.00
8/31/2017	Shawn Ostlund	Football Official	\$160.00
8/31/2017	STC General Fund	Registration Deposit	\$11,642.75
8/31/2017	Town & County Wholesale	Concession Supplies	\$1,283.55
8/31/2017	Iowa Wild	Group Tickets	\$650.00
8/31/2017	Jeff Buenting	Football Official	\$160.00
8/31/2017	IPERS	Audit Adjustments	\$1,427.33
8/31/2017	Grinnell-Newburg CSD	Overpayment ELL	\$2,910.16
9/7/2017	State Bank of Toledo	Start Up Cash - MS Fall Sports	\$800.00
9/8/2017	Don Anderson	Volleyball Official	\$126.00
9/8/2017	Atlantic Coca Cola	Concession Supplies	\$1,009.03
9/8/2017	BCLUW Activities Dept	XC Entry Fee	\$80.00
9/8/2017	Greg Davies	Volleyball Official	\$120.00
9/8/2017	Decker Sporting Goods	MS Athletic Supplies	\$103.65
9/8/2017	Fan Cloth Products	Football Cheerleading Clothing	\$907.00
9/8/2017	Iowa Girls Coaches Assoc	Membership Fee	\$95.00
9/8/2017	Iowa HS Music Assoc	All-State Registration	\$156.00
9/8/2017	Iowa Sport Supply	Football Pads, Clothing	\$2,638.75
9/8/2017	Tom Kemper	Football Official	\$65.00
9/8/2017	Town & County Wholesale	Concession Supplies	\$2,530.28
9/8/2017	Ultimate Image	Football Cheerleading Clothing	\$153.00
9/8/2017	Jerry Witt	Football Official	\$65.00
9/8/2017	DMACC	FFA Scholarship	\$250.00
9/8/2017	Marshalltown Comm College	FFA Scholarship	\$500.00
9/8/2017	STC Music Boosters	MS Band T-Shirts	\$150.00
9/8/2017	Tama Florists	Green Plant	\$25.00
9/8/2017	Ahlers & Cooney	Legal Fees	\$56.00
9/8/2017	Alliant Energy	Gas and Electric	\$6,806.46
9/8/2017	Armtech Insurance	Crop Insurance	\$521.00
9/8/2017	Stan Avery	Mileage	\$48.90
9/8/2017	Bear's Inc Ok Tire Stores	Lawnmower Tire Repairs	\$52.00
9/8/2017	Capital Sanitary Supply	Paper	\$1,969.20
9/8/2017	Central Iowa Distributing	Custodial Supplies	\$267.60
9/8/2017	Childcraft Education Corp	Classroom Supplies	\$346.99
9/8/2017	City of Toledo	Water and Sewer	\$149.16
9/8/2017	Tracy Clark	Mileage	\$17.28

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 9-18-17

9/8/2017	Classroom Direct	Classroom Supplies	\$463.96
9/8/2017	Cummins Sales and Service	Software	\$379.58
9/8/2017	Denise Danker	Tuition Reimbursement	\$420.00
9/8/2017	Didax Inc	Classroom Supplies	\$25.50
9/8/2017	Discount School Supply	Classroom Supplies	\$8.50
9/8/2017	Electric Supply of Mtown	Maintenance Supplies	\$486.05
9/8/2017	Grainger	Maintenance Supplies	\$823.10
9/8/2017	Hamilton Bodyworks	Vehicle Repairs	\$2,125.00
9/8/2017	Home Rental Center	Equipment Rental	\$150.00
9/8/2017	International Greenhouse	Planting Supplies	\$707.36
9/8/2017	Interstate All Battery Center	Fire Alarm Panels	\$287.50
9/8/2017	Iowa Dept Agriculture	Application Fees	\$15.00
9/8/2017	Iowa HS Athletic Dir Assoc	Membership Fees	\$215.00
9/8/2017	Iowa Valley Comm College	Bus Driver Courses	\$100.00
9/8/2017	J&V Auto Parts	Transportation Supplies	\$33.82
9/8/2017	Kenkel Law Office	Legal Fees	\$40.00
9/8/2017	Seth Koch	Tuition Reimbursement	\$480.00
9/8/2017	Lakeshore Learning Materials	Headphones	\$45.95
9/8/2017	The Library Store	Library Supplies	\$178.65
9/8/2017	Manatts	Concrete for Road Repair	\$4,060.64
9/8/2017	Martin Brothers	Preschool Supplies	\$562.22
9/8/2017	Menards	Maintenance Supplies	\$103.32
9/8/2017	Meskwaki Print Shop	Calendar Printing	\$377.50
9/8/2017	Monkeytown	Classroom Supplies	\$10.88
9/8/2017	Hannah Mullen	Mileage	\$45.48
9/8/2017	Pierce Lumber	Classroom Supplies	\$2,518.90
9/8/2017	Pitney Bowes	Rental Charges	\$119.07
9/8/2017	Poweshiek Water Assoc	Water	\$41.50
9/8/2017	Primrose Oil Company	Armor Plate Grease	\$236.04
9/8/2017	Project Lead the Way	On-Line Training	\$1,200.00
9/8/2017	John Purk	DOT Physical	\$173.00
9/8/2017	Paddy Richard	DOT Physical	\$50.00
9/8/2017	Deloris Ryan	Tuition Reimbursement	\$480.00
9/8/2017	Rydin Decal	Backpack Tags - Bus, Car, Walkers	\$1,149.09
9/8/2017	Michael Sawyer	DOT Physical	\$92.75
9/8/2017	Schendel Pest Control	Pest Control	\$210.00
9/8/2017	School Adm of Iowa	Fall Legal Conference	\$395.00
9/8/2017	School Bus Sales	Transportation Supplies	\$238.64
9/8/2017	School Datebooks	Student Planners	\$795.20
9/8/2017	School Nurse Supply	Supplies	\$563.28
9/8/2017	Staples	Classroom Supplies	\$68.61
9/8/2017	Amy Stotts	Tuition Reimbursement	\$520.00
9/8/2017	Supplyworks	Custodial Supplies	\$5,798.49
9/8/2017	Tama Chainsaw & Lawnmower	Chain Sharpening	\$60.09
9/8/2017	Tama County Solid Waste	Landfil Fees	\$184.00
9/8/2017	Tama Water Department	Water and Sewer	\$2,105.73
9/8/2017	Teaching Strategies	Preschool Supplies	\$400.40

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 9-18-17

9/8/2017 Tender Lawn Care	Football Field - Aerate	\$270.00
9/8/2017 USIC Locating Service	Underground Locating	\$551.72
9/8/2017 Van Wall Equipment	Lunch Van Repairs	\$595.04
9/8/2017 Wendling Quarries	Lime Fill	\$133.44
9/8/2017 Wenger Corporation	Storage Cabinets	\$27,636.00
9/8/2017 Windstream	Phone Service	\$100.54
9/8/2017 Z-Line LTD	Mower Tire Repair	\$105.99
9/8/2017 Kirk Gross Company	Student Desks	\$9,002.35
9/8/2017 Precision Sheet Metal	Door Plates/Corner Guards	\$560.25
9/8/2017 Walsh Door & Security	HS Classroom Sets	\$2,343.37
9/8/2017 US Bank Equipment Finance	Printer Lease	\$704.83
9/8/2017 Earthgraines Baking	Bread	\$856.98
9/8/2017 Fareway	Bananas	\$209.04
9/8/2017 Martin Brothers	Groceries and Supplies	\$12,399.91
9/8/2017 Rapids Wholesale Equipment	Silverware, Aprons, Supplies	\$386.94
9/18/2017 AAA Septic Service	Portable Toilets	\$450.00
9/18/2017 Alliant Energy	Gas and Electric	\$11,989.81
9/18/2017 Anderson Erickson	Preschool Milk	\$83.02
9/18/2017 Jeffrey Berger	Mileage	\$48.15
9/18/2017 Decker Equipment	Markerboard, Supplies	\$640.76
9/18/2017 Electric Supply of Mtown	Lights	\$591.93
9/18/2017 Energy Assoc of Iowa	Membership	\$1,458.00
9/18/2017 Fastenal	Maintenance Supplies	\$77.18
9/18/2017 Heartland Textbooks	Science Books	\$129.38
9/18/2017 Hrabak Lumber	Maintenance Supplies	\$42.51
9/18/2017 Iowa Assoc School Boards	Background Checks	\$752.00
9/18/2017 Impact 7G	Asbestos Training	\$345.00
9/18/2017 Iowa Comm Network	Internet Service	\$296.80
9/18/2017 JW Pepper	Music	\$268.49
9/18/2017 K&M Sanitation	Garbage Service	\$1,150.00
9/18/2017 Kagan Professional Dev	Kagan Training	\$19,875.55
9/18/2017 Dorothy Kendall	Mileage	\$44.41
9/18/2017 Chris McFate	Mileage	\$17.66
9/18/2017 New Century FS	Gas and Diesel	\$3,749.20
9/18/2017 Dustin Peska	Tuition Reimbursement	\$254.00
9/18/2017 Project Lead the Way	Design and Modeling Refill Kit	\$4,500.00
9/18/2017 Protex Central Inc	Fire Alarm Inspections	\$1,940.00
9/18/2017 Scharnweber Water Cond	Equipment Rental	\$310.10
9/18/2017 School Bus Sales	Repair Parts	\$350.70
9/18/2017 School Health Corp	Nursing Supplies	\$514.86
9/18/2017 School Specialty	Classroom Supplies	\$2,123.91
9/18/2017 Sherwin-Williams	Football Field Paint	\$443.45
9/18/2017 Stern Ink	Yearbook Workshop	\$140.00
9/18/2017 Amy Stotts	Tuition Reimbursement	\$270.00
9/18/2017 Superior Welding Supply	Classroom Supplies	\$71.25
9/18/2017 Tama/Grundy Publishing	Public Notices	\$348.29
9/18/2017 Thomas Company	Repair Parts and Labor	\$1,545.25

SOUTH TAMA COUNTY SCHOOLS
BILLS PRESENTED 9-18-17

9/18/2017	Toledo American Legion	Flags	\$60.00
9/18/2017	US Games	Classroom Supplies	\$211.52
9/18/2017	University of Northern Iowa	Science Kits	\$300.00
9/18/2017	Keely Upah	Tuition Reimbursement	\$480.00
9/18/2017	West Music Company	Sound System, Vocal Music PA, Supplies	\$3,934.74
9/18/2017	Wilcox Equipment	Equipment Rental	\$470.00
9/18/2017	Struxture Architects	HS Building Project	\$1,191.96
9/18/2017	Triplett Companies	Furniture	\$11,268.69
9/18/2017	Marco Inc	Phone Lease	\$2,064.33
9/18/2017	Anderson Erickson	Milk	\$2,124.93
9/18/2017	Susan Husak	Mileage	\$17.50
9/18/2017	Martin Brothers	Groceries and Supplies	\$11,943.49
9/18/2017	Jason Sawnor	Lunch Refund	\$12.35
			\$236,965.34

General Fund	\$153,488.97
Activity Fund	\$26,814.45
Management Fund	\$0.00
Capital Projects	\$24,366.62
PPEL	\$2,769.16
Debt Service	\$0.00
Agency Funds	\$1,575.00
Food Service	\$27,951.14
Total of All Funds	\$236,965.34

The above invoices have been reviewed and are hereby approved for payment.

SOUTH TAMA COUNTY SCHOOLS
2017-18 Summary
Through August 2017

General Fund (10)

	<u>Year To Date</u>	
Balance 6/30/17	\$3,195,595.62	
Revenues	\$463,559.47	\$1,351,547.01
Expenditures	<u>\$2,307,608.08</u>	
Ending Balance	\$1,351,547.01	

Management (22)

Balance 6/30/17	\$248,988.41	
Revenues	\$13,596.44	\$66,840.82
Expenditures	<u>\$195,744.03</u>	
Ending Balance	\$66,840.82	

Capital Projects Other Sources (33)

Balance 6/30/17	\$3,248,829.53	
Revenues	\$245,421.36	\$2,922,363.84
Expenditures	<u>\$571,887.05</u>	
Ending Balance	\$2,922,363.84	

PPEL Fund (36) Year To Date

Balance 6/30/17	\$36,394.16	
Revenues	\$2,553.89	
Expenditures	<u>\$18,312.19</u>	
Ending Balance	\$20,635.86	

Balance Per General Ledger \$20,635.86

Debt Service (40)

Balance 6/30/17	\$19,721.26	
Revenues	\$248,065.00	
Expenditures	<u>\$248,065.00</u>	
Ending Balance	\$19,721.26	

Balance Per General Ledger \$19,721.26

Nutrition Fund (61)

Balance 6/30/17	\$40,484.97	
Revenues	\$21,839.64	
Expenditures	<u>\$19,592.50</u>	
Ending Balance	\$42,732.11	

Balance Per Ledger \$42,732.11

Bank to Books Reconciliation		\$4,423,840.90
Statement Toledo 221	\$11,502.91	
Statement LSB 560	\$4,019,284.22	
Statement LSB - Building Proj	\$839,582.72	
Less Outstanding Checks	\$446,528.95	
Plus Adjustments ISF	<u>\$0.00</u>	
Balance per Bank	\$4,423,840.90	

Student Activity (21)

Balance 6/30/17	\$230,319.94	
Revenues	\$27,735.30	
Expenditures	<u>\$25,409.07</u>	
Ending Balance	\$232,646.17	\$232,646.17

Trust Funds (81)

Balance 6/30/17	\$13,074.18	
Revenues	\$0.00	
Expenditures	<u>\$0.00</u>	
Ending Balance	\$13,074.18	\$13,074.18

Agency Fund (91)

Balance 6/30/17	\$29,290.33	
Revenues	\$349.11	
Expenditures	<u>\$1,229.57</u>	
Ending Balance	\$28,409.87	\$28,409.87

Bank to Books Reconciliation

Statement Toledo 12246	\$501.93	
Statement Toledo 8084	\$8,063.72	
Statement Toledo 8106	\$1,931.92	
Statement Toledo 221	\$194,592.34	
Statement Pinnacle	\$87,805.92	
Less Outstanding Checks	\$19,069.61	
Plus Outstanding Deposits	\$0.00	
Plus NSF Checks	<u>\$304.00</u>	
Balance Per Bank	\$274,130.22	\$274,130.22

Retiring Board

Agenda Item IV. Consent Agenda (Policy 204.80)

Items included for this consent agenda:

- Approval of Minutes of previous meetings/work sessions
- Bills
- Financial Statement
- Early Graduation application for E.N., H.P., P.R.

Agenda Item V. Accept the Results of the Election

Ronald Houghton (District 1), Mandy Lekin (District 2), and Alan Kline (District 4) were elected to office.
(Unofficial pending election results)

New Board - Reorganizational Meeting

Agenda Item III. Administer the Oath of Office to Elected Board Members

Each newly elected person will need to take the oath of office individually.

Mary Boege will read the following:

“Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Iowa and that you will faithfully and impartially to the best of your ability discharge the duties of the office of school board member in the South Tama Community Schools Board of Education as now or hereafter required by law?”

The new board member will respond.

Agenda Item IV. Election of President and Vice President and Oath of Office

Nominate a President and Vice President of the school board.

Mary Boege will read the following:

“Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Iowa and that you will faithfully and impartially to the best of your ability discharge the duties of the office of school board member in the South Tama Community Schools Board of Education as now or hereafter required by law?”

Each new officer will respond.

Agenda Item V. President Assumes Chair of Meeting

Agenda Item VII. A. Personnel

Contracted Person	Position	Start Date
Dixie Forcht	Supplemental Agreement for Assessment for 2017-18	September, 2017
Noah Schmelzer	Head Varsity Girl's Soccer	March, 2018
Kym Stein	Special Ed Director	TBD

Transfer:

Name	Current Assignment	New Assignment	Date
Derek Dixon	8th Boys Basketball	7th Boys Basketball	Immediate

Officiating:

Contracted Person	Activity	Specific Date	Fee
Jay Freese	7th Football	10/10/2017	\$65
	8th Football	9/7/2017	\$65
Bruce Johnson	V Boys Track	4/3/2018	\$150
Daniel Johnson	8th Football	9/19/2017	\$65
	8th Football	10/3/2017	\$65
Tom Kemper	7th Football	9/12/2017	\$65
	7th Football	9/26/2017	\$65
	8th Football	9/19/2017	\$65
David Lee	V Girls Track	4/19/2018	\$145
Bill Neal	V Boys Track	4/24/2018	\$150
Gary Sieck	Fr/So G Basketball	2/2/2018	\$50
Dave Nitz	7th Football	9/12/2017	\$65
	7th Football	9/26/2017	\$65
	7th Football	10/10/2017	\$65
	8th Football	9/19/2017	\$65
	8th Football	10/3/2017	\$65
	8th Football	9/7/2017	\$65
Nathan Roberts	7th Football	9/12/2017	\$65

	7th Football	9/26/2017	\$65
Kory Staff	7th Football	9/12/2017	\$65
	7th Football	9/26/2017	\$65
	7th Football	10/10/2017	\$65
	8th Football	9/19/2017	\$65
	8th Football	10/3/2017	\$65
	8th Football	9/7/2017	\$65
Jerry Witt	7th Football	10/10/2017	\$65
	8th Football	10/3/2017	\$65
	8th Football	9/7/2017	\$65

Resignations:

Name	Position	Effective Date
Dustin Peska	Asst. Varsity Baseball (2018)	Immediately
Rosalie Ridout	M.S. Educ. Associate	October 9, 2017

Superintendent's Recommendation:

Approve personnel requests as presented pending background checks/fingerprint results on new hires.

Agenda Item VII.B. Approve Contract for Services for Director of Curriculum & Instruction

Information is attached.

Superintendent's Recommendation:

Approve the contract for Director of Curriculum & Instruction.

Agenda Item VII.C. Bank Accounts Authorization (if needed)
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This was included to update board member's titles and authorizations on school bank accounts, if needed.

Superintendent's Recommendation:

Approve the authorizations for Lincoln Savings Bank and The State Bank of Toledo.

Agenda Item VII.D. Authorize Board President and/or Superintendent to Issue and Approve Special Education Contracts

Throughout the year we have various special education contracts with other school districts pertaining to our students. This authority allows the Board President and/or the Superintendent the authority to approve the contracts.

Superintendent's Recommendation:

Approve authority to allow the Board President and/or Superintendent to approve special education contracts.

Agenda Item VII.E. Appointment of Student Abuse Level I Investigators

Iowa Code 280.17 and Chapter 102.1 provide a uniform procedure for investigating allegations of physical and sexual abuse of students by school employees. This is an annual appointment.

Names:

Stacy Stull

Kris Collins

Melanie Kemper

Anita Townsley

Ben Adams

Scott Bolen

Leah Fonua

Roy Frakes

Brent Bagnall

Dan Lopez

Brett Karkosh

Jeff Berger, Level I (alternate)

Level II - Ahlers & Cooney Law Firm or other designated source

Superintendent's Recommendation:

Appoint the listed individuals as Level I and the law firm as Level II investigators.

Agenda Item VII.F. Approve Varsity Wrestling Team Tournament Proposal

The Wrestling Team is competing in a two day tournament in Independence, Iowa, and is requesting an overnight trip for this tournament.

Superintendent's Recommendation

Recommend approval of an overnight trip for this wrestling tournament.

Agenda Item VII.G. Approve List of 2017-18 Activities Department Overnight Trips.

The Activities Department has provided a list of the overnight trips for this school year. This is an annual approval by the board.

Superintendent's Recommendation:

Approve the overnight trip list from the Activities Department.

Agenda Item VII.H.. Approve New Club Proposal for STC Geekery Club

Daniel Kass has provided a proposal for students to participate in board and card games. Information is attached.

Superintendent's Recommendation:

Approve the STC Geekery Club with Daniel Kass, STC H.S. math teacher, as the sponsor.

Agenda Item VII.I. Approve Addendum and Contract with Iowa Valley Community College District

This is an annual renewal with an addendum attached.

Superintendent's Recommendation:

Approve the addendum and contract between Iowa Valley Community College District and South Tama School District.

Agenda Item VII.J. Approve the School-Based Mental Health Services Agreement with Center Associates

Center Associates has provided an agreement for service with our schools for the current school year. Information is attached.

Superintendent's Recommendation:

Approve the School-Based Mental Health Services agreement with Center Associates.

Agenda Item VII.K. Approve the anticipated Fundraisers for the H.S. Activities Department

The High School Activities Department has submitted a list of anticipated fundraisers for this school year.

Superintendent's Recommendation:

Approve the list of anticipated high school fundraisers by the Activities Department.

**Contract for Services
Between
South Tama County Community Schools
And
Becky L. Durand**

Becky Durand agrees to the serve as Director of Curriculum & Instruction for South Tama County Community School District based on the following terms.

- Agrees to provide seventy days (70) of service in the capacity of director of curriculum and instruction at a rate of \$500 per day.
- Agrees to be available for up to ten additional contract days, if needed.

Statement of Work / Services:

Becky Durand agrees to:

- Complete a review of the current status of curriculum, instruction and materials
- Conduct a curriculum and instruction needs assessment
- Revise/develop a curriculum adoption cycle, processes to adopt new materials and the professional development needed to support teachers with quality instruction
- Recommend a budget to support any needed updated textbooks and materials
- Attend monthly AEA Curriculum Network meetings and Department of Education meetings as needed
- Attend board meetings, admin team meetings and professional development trainings
- Other duties mutually agreed upon, as time allows

Timeline

September 2017 – June 30, 2018

This agreement is for one-year and may be renewed upon agreement of both parties.

Compensation

South Tama County Community School District agrees to:

- Pay Becky Durand at a rate of \$500 per day for seventy days (70) of service
- Provide a district email address, access to district internet, copy/fax machine, basic office supplies and some secretarial support

Becky Durand agrees to:

- Perform duties of director of curriculum and instruction
- Provide personal laptop for work
- Be responsible for paying all state and federal taxes directly to the IRS

Becky L. Durand
9415 Goodman Circle
Urbandale, IA 50322
515-371-4405

Dr. Jeff Berger
Superintendent
South Tama County CSD

President, Board of Directors
South Tama County CSD

12/1/17 - 12/2/17
Independence, IA

Who: The Varsity Wrestling Team

What: We are competing in a two-day tournament at Independence. The Friday night portion of this event may not finish until 10:30PM. If we come back to South Tama we wouldn't get back to school until midnight. The team would have to be back at the School to depart for weigh ins at 6AM Saturday morning. This wouldn't allow our team the best chance for success, as they would not be getting adequate sleep. This proposal is for an overnight trip in order to give our athletes their best chance for success.

Adult Chaperones (coaches): Nate Van Dyke, Levi Kaufman, Steve Chyma, Baron Davis

11 Wrestlers, 4 Coaches, 1 Bus Driver

5 Rooms - 4 Wrestler Rooms, 1 Coaches Room, 1 Bus Driver Room

56 Meals - 4 per Person

Hotel (Motel 6)	5 x \$89.59(Includes Tax) =	<u>\$447.95</u>
Meals	56 x \$5 =	<u>\$280.00</u>
Total Cost	Hotel + Meals =	<u>\$727.95</u>

South Tama County Schools

STC Activities Office
1715 Harding Street
Tama, Iowa 52339

Phone: 641-484-4345

Fax: 641-484-5152

To: Dr. Jeff Berger and members of the STC Board of Education

From: Julie Hagerty, Activities Secretary

Date: September 5, 2017

Re: 2017-2018 Overnight Trips

Listed below is a composite of all of the 2017-2018 possible overnight trips the Activities Department can envision at this time. Not all events we attend have been finalized. Also, there may be trips that may be beneficial to our students that we are not aware of at this time.

<u>Departure Date</u>	<u>Return Date</u>	<u>Event</u>	<u>Destination</u>
Tues, Oct. 17, 2017	Sat. Oct. 21, 2017	Nation FFA Conference	Indianapolis, IN
Fri. Oct. 27 2017	Sat. Oct. 28, 2017	Cross Country (State)	Ames
Thurs. Nov. 8, 2017	Fri. Nov. 10, 2017	Var. Volleyball (State)	Cedar Rapids
Fri. Nov. 10, 2017	Sat. Nov. 11, 2017	Thespian Festival	Cedar Falls
Fri. Nov. 17, 2017	Sat. Nov 18, 2017	Football (Playoffs)	Cedar Falls
Sat. Nov. 18, 2017	Sun. Nov. 19. 2017	All State Music Festival.	Ames
Fri. Feb 2, 2018	Sat. Feb. 3, 2018	ISU Honor Band	Ames
Thu. Feb. 15, 2018	Sat. Feb. 17, 2018	Wrestling (State)	Des Moines
Fri. Mar. 2, 2018	Sat. Mar. 3, 2018	Girls Basketball (State)	Des Moines
Fri. Mar. 9 2018	Sat. Mar. 10, 2018	Boys Basketball (State)	Des Moines
Sun. Apr. 15, 2018	Tues. Apr. 17, 2018	FFA State Leadership Conf.	Des Moines
Thurs. May 17, 2018	Sat. May 19, 2018	Boys & Girls Track (State)	Des Moines
Fri. May 25, 2018	Sat. May 26. 2018	Boys Tennis (State)	TBD
Fri. May 25, 2018	Sat. May 26, 2018	Boys Golf (State)	TBD
Mon. May 29, 2018	Tue. May 30, 2018	Girls Golf (Sate)	TBD
Fri. May 25, 2018	Sat. May. 26, 2018	Boys Soccer (State)	Des Moines
Thu. May 31, 2018	Sat. Jun. 2, 2018	Girls Tennis (State)	TBD
Fri. Jun. 8, 2018	Sat. Jun. 9, 2018	Girls Soccer (State)	Des Moines
Thu. July 19, 2018	Fri. July 20 2018	Softball (State)	TBD
Fri. July 27, 2018	Sat. July 28, 2018	Baseball (State)	TBD

Proposal for STC Geekery Club**Daniel Kass**

Name of Club: STC Geekery Club (Board and Card Games)

Sponsor: Daniel Kass (STC HS Math Teacher)

Location of Meetings: Room 217 at STC High School (Mr. Kass's Room)

Time of Meetings: Tuesdays from 3:20 to 5:00 (After school)

Transportation: Will NOT be provided

Students: Jacob Dostal (Student leader) and All Students who wish to attend
All Inclusive

Purpose: The definition of Geekery is obsessive interest in or enthusiasm for a subject, typically one of specialist or minority interest. The purpose of the STC Geekery Club is to have an outlet where students, who like to play non-electronic games, can have a social gathering once a week to play games together and have fun respectfully.

Activities Included: Games including but not limited to: Monopoly, Risk, Scrabble, Clue, Game of Life, Skip-Bo, Phase 10, Card Games, etc.

No Gambling Games will be allowed

No School Inappropriate Games will be allowed

**ADDENDUM TO CONTRACT BETWEEN IOWA VALLEY COMMUNITY COLLEGE DISTRICT
AND
SOUTH TAMA SCHOOL DISTRICT
FOR 2017-2018 ACADEMIC YEAR**

This addendum to the contract is presented on the 31st day of August, 2017, by and between Iowa Valley Community College District on behalf of its **Ellsworth and Marshalltown** Community College Units located at **Iowa Falls, Marshalltown, Grinnell, Iowa** (hereinafter referred to as "COLLEGE") and SOUTH TAMA Community School District (hereinafter referred to as the "SCHOOL DISTRICT").

ARTICLE VI MATERIALS AND SUPPLIES has been replace

**ARTICLE VI
MATERIALS AND SUPPLIES**

The SCHOOL DISTRICT will purchase on behalf of the students enrolled in each college course or require such students to purchase from the College the textbooks and other instructional materials designated by the College as required for each such course. *Books for online courses will be loaned to the school, as previous practice. Schools are responsible for distribution to students and return of books to the COLLEGE in resalable condition. Books not returned or returned damaged will be charged at replacement cost.* Books for contracted courses offered through CEP adjuncts will be recent editions (within 3 years of current edition) and be approved by CEP curriculum liaison.

**ARTICLE IX
SIGNATURES**

IN WITNESS WHEREOF, the parties hereto have executed these Addendum the day and year first above[NM1] written.

IOWA VALLEY COMMUNITY COLLEGE DISTRICT

<NAME>
COMMUNITY SCHOOL DISTRICT

By: (type name) _____

By:(typename)_____

Signature: _____
Board President, College

Signature: _____
Board President, School District

Attest: (type name) _____

Attest:(typename) _____

Signature: _____
Board Secretary, College

Signature: _____
Board Secretary, School District

**CONTRACT BETWEEN IOWA VALLEY COMMUNITY COLLEGE DISTRICT
AND
SOUTH TAMA COMMUNITY SCHOOL DISTRICT
FOR
2017-2018 ACADEMIC YEAR**

This contract made and entered into this ____ day of _____, 2017, by and between Iowa Valley Community College District on behalf of its **Ellsworth and Marshalltown** Community College Units located at **Iowa Falls, Marshalltown, Grinnell, Iowa** (hereinafter referred to as "COLLEGE") and South Tama Community School District (hereinafter referred to as the "SCHOOL DISTRICT").

WHEREAS, the SCHOOL DISTRICT and the COLLEGE desire to enter into this Contract for the purpose of providing accessibility of the College Courses to School District students pursuant to 261E Code of Iowa, Senior Year Plus Program;

WHEREAS, the SCHOOL DISTRICT employs qualified instructors and has adequate facilities to instruct students and conduct classes in college courses for which college credit can be earned; and

WHEREAS, the COLLEGE is willing to provide greater educational opportunities to high school students; and

WHEREAS, the COLLEGE is willing to aid in the implementation of such classes in an effort to provide greater educational opportunities to high school students in the Merged Area VI Community College District, pursuant to the spirit and intent of Iowa Code Chapters 261.C and 282.26,

NOW, THEREFORE, the COLLEGE and the SCHOOL DISTRICT agree as follows:

ARTICLE I

The SCHOOL DISTRICT and the COLLEGE do hereby enter into this Contract and agree as follows:

1. The duration of this Contract is the school year commencing July 1, 2017 and ending June 30, 2018.
2. There shall be no separate legal entity. The Academic Deans at each COLLEGE and the Superintendent (or their designee) of the SCHOOL DISTRICT shall be responsible for the administration of this Contract.
3. The purposes of this Contract are to make available courses for SCHOOL DISTRICT students, which would not otherwise be offered without the assignment of additional weighting to such students who attend a community college-offered class through high school teachers meeting College qualifications or attend a class taught by a community college-employed teacher and which will allow the SCHOOL DISTRICT to seek weighting for such students pursuant to Section 257.11(3) of the Code of Iowa.
4. The manner of financing the fulfillment of this Contract and changes related thereto are set forth in Articles VII and VIII of this Contract.

**ARTICLE II
CLASS REQUIREMENTS**

The following requirement shall be met in order for the SCHOOL DISTRICT to be eligible to claim supplemental weighting for the courses being offered pursuant to this Contract:

1. Courses are supplementing, not supplanting, SCHOOL DISTRICT courses.
2. All courses must be included in the COLLEGE catalog or an amendment or addendum to the catalog.
3. Courses must be open to all COLLEGE students, not only SCHOOL DISTRICT students.
4. Courses must be for college credit and the credit must apply toward an associate of arts, associate of applied science, associate of science, or toward completion of a college diploma program.
5. Course must be taught by a College-employed instructor or a District- employed teacher meeting COLLEGE and Higher Learning Commission required qualifications (CEP adjunct).
6. When a course is taught by a CEP adjunct, it must use the COLLEGE: a.) course content; b.) syllabus template; c.) approved textbook; and d.) common assessment used by the equivalent course taught on the COLLEGE campus.
7. Services for SCHOOL DISTRICT students with special needs will be provided and funded by the SCHOOL DISTRICT. Accommodations must meet the Americans with Disabilities Act Amendments Act (ADAAA) Section 504 (Subpart E) Civil Rights Statutes. There will be no modification of curriculum; all students must complete essential course requirements.

**ARTICLE III
INSTRUCTORS**

Instructors teaching a course for credit pursuant to this Contract will be employed under one of the following provisions:

1. For instructors under contract to the SCHOOL DISTRICT, the instructor's teaching contract for any of the classes offered pursuant to this Contract shall be governed by the contract currently in effect between the instructor and the SCHOOL DISTRICT. Each instructor shall be entitled to receive the benefits arising out of such contract in effect with the SCHOOL DISTRICT. Additionally, for purposes of Chapter 279, Code of Iowa, the SCHOOL DISTRICT retains all responsibilities for each instructor.

Notwithstanding the foregoing, the SCHOOL DISTRICT shall assign to the COLLEGE the responsibility for teaching the courses embraced under this Contract, and the COLLEGE will consider the instructors who teach these courses as CEP adjunct faculty; who, as such require annual professional development. The SCHOOL DISTRICT further assigns to the COLLEGE the responsibility for evaluation of consistent curriculum by instructors with respect to the COLLEGE courses taught by said instructor. As part of the evaluation process, the appropriate COLLEGE faculty liaison will visit each class site, complete a written evaluation of the curriculum

application and provide copies to the high school instructor, the Academic Dean of the COLLEGE and the Superintendent of the SCHOOL DISTRICT.

2. In the absence of a qualified instructor or qualified faculty liaison; the COLLEGE may choose to provide an instructor or cancel the course offering at the SCHOOL DISTRICT.

Instructors teaching a course for credit will also follow all requirements as outlined in the Concurrent Enrollment Adjunct Faculty Handbook, including use of Blackboard, COLLEGE email, COLLEGE grade entry system, and COLLEGE end of course student evaluation software.

3. Courses identified in the COLLEGE catalog can also be made available on COLLEGE campuses using COLLEGE faculty. Face-to-face courses on campus as well as online courses from the COLLEGE may be a part of the list of courses for this contract and will be offered to students via SCHOOL DISTRICT.

ARTICLE IV PARTICIPANT REQUIREMENTS

SCHOOL DISTRICT students who desire to enroll in courses pursuant to this Contract must have been referred by the SCHOOL DISTRICT and must meet eligibility requirements set forth in this Contract.

To be eligible to enroll in a course pursuant to this contract, a SCHOOL DISTRICT student shall be required to meet course prerequisites and/or achieve a satisfactory score on the COLLEGE approved placement instrument. These requirements may only be waived at the request of the student AND the SCHOOL DISTRICT with the approval of the COLLEGE Academic Dean.

ARTICLE V CONCURRENT ENROLLMENT

Any course identified in the COLLEGE catalog can be made available on COLLEGE campuses using COLLEGE faculty, as well as through CEP adjuncts on site at the SCHOOL DISTRICT. Face-to-face courses on campus as well as online courses from the COLLEGE may be a part of the list of courses for this contract. See the attached list of courses requested by the SCHOOL DISTRICT.

Each student enrolled for credit in a course conducted pursuant to this Contract and who satisfactorily completes the course will receive high school credit from the SCHOOL DISTRICT and COLLEGE credit from the College. Students dropping or withdrawing from a concurrent enrollment course must be removed from any class that they are no longer taking for college credit per Senior Year Plus requirements.

**ARTICLE VI
MATERIALS AND SUPPLIES**

The SCHOOL DISTRICT will purchase on behalf of the students enrolled in each college course or require such students to purchase from the College the textbooks and other instructional materials designated by the College as required for each such course. Books for contracted courses offered through CEP adjuncts will be recent editions (within 3 years of current edition) and be approved by CEP curriculum liaison.

**ARTICLE VII
FINANCE**

The SCHOOL DISTRICT will verify names of students approved to be enrolled in credit courses before the 5th day of class. College enrollment verification will be provided to the SCHOOL DISTRICT within the first 10 days of each semester with final drop date for each semester being the end of the second week, per the COLLEGE catalog. Billing is based upon completed enrollment verification and will be prepared separately for Fall and Spring semesters.

The following pricing structure will apply for COLLEGE credit course offered pursuant to this Contract.

In acknowledgement of the control and responsibilities of the COLLEGE for an instructor employed pursuant to subparagraph 1 of Article III, the SCHOOL DISTRICT will pay the COLLEGE per credit hour rate equal to 85% of in-state tuition set by the IVCCD Board of Directors. Online and high cost CTE programming will also be charged applicable course fees. Currently Welding, Automotive Repair Technology and Nurse Aide have fee charges.

The COLLEGE agrees to pay the SCHOOL DISTRICT for the instructional services to be provided by CEP adjuncts in the amount equal to the current compensation paid by the COLLEGE to its adjunct instructors on a per credit hour basis. The payment will be made as a discount to the payment by the SCHOOL DISTRICT to the COLLEGE in the amount of \$575 per credit hour of the course.

In order to be offered, each course must have an enrollment of at least ten (10) students. If the enrollment is less than ten students and the SCHOOL DISTRICT still wishes to proceed with the course, the SCHOOL DISTRICT will forfeit the instructor discount in the preceding paragraph.

**ARTICLE VIII
WITHDRAWAL**

Any student wishing to withdraw from a course after the drop date defined in this contract must follow the process and dates outlined for all college students in the COLLEGE catalog.

**ARTICLE IX
SIGNATURES**

IN WITNESS WHEREOF, the parties hereto have executed these Contracts the day and year first above written.

IOWA VALLEY COMMUNITY COLLEGE DISTRICT

SOUTH TAMA COMMUNITY SCHOOL DISTRICT

By: (type name) _____

By:(typename)_____

Signature: _____

Signature: _____

Board President, College

Board President, School District

Attest: (type name) _____

Attest:(typename)

Signature: _____

Signature: _____

Board Secretary, College

Board Secretary, School District

STATE OF IOWA)

) SS:

COUNTY OF MARSHALL)

This instrument was acknowledged before me on _____ by Yvonne F. Mallory, as Board President, and Barbara E. Jennings, as Board Secretary of Iowa Valley Community College District.

Signature: _____

Print/Type Name: _____

Notary Public in and for
Marshall County, State of Iowa

STATE OF IOWA)

) SS:

COUNTY OF _____)

This instrument was acknowledged before me on _____ by _____, as Board President, and _____, as Board Secretary of _____ Community School District.

Signature: _____

Print/Type Name: _____

Notary Public in and for
_____, State of Iowa

Appendix A--classes at high school

Duration of instruction: 2017-2018 Academic Year: Fall (8/23/17-12/17/17) and/or Spring (1/18/18-5/4/18)						
Course No.	Course title	No. of Minutes Per Week	Number of Minutes Per Course	No. of Credit Hrs.	Minimum No. of Contact Hours Per Course	Other notes
AGS113	Survey of the Animal Industry	165	2475	3	45	
ENG105	Composition I	165	2475	3	45	
ENG106	Composition II	165	2475	3	45	
HSC172	Nurse Aide Phase I	165	2475	3	45	plus clinical (30 hrs)
HSC175	Nurse Aide Phase II	193	2888	3.5	52.5	plus clinical (30 hrs)
MAT129	Precalculus	275	4125	5	75	
MAT156	Statistics	165	2475	3	45	
MAT210	Calculus I	275 (220 lecture + 55 lab)	4125 (3300 lecture + 825 lab)	4	75	
MAT216	Calculus II	275 (220 lecture + 55 lab)	4125 (3300 lecture + 825 lab)	4	75	

School-Based Mental Health Services Agreement

Participants:

Center Associates, hereinafter will be referred to as *The Center*;

South Tama County Community School District, hereinafter will be referred to as *The District*;

Effective Date of Agreement: September 2017—June 2018

Purpose:

This agreement is initiated for the purpose of school-based mental health services for The District.

Terms of the Agreement:

The term of this agreement shall run for the school calendar year, which is generally considered to be the beginning of the school year to the end of the school year. The Center will follow the school calendar regarding holidays and for the days that students are not in attendance at school.

Site for Services:

The Center will serve, with some flexibility, the elementary and middle school listed below for **6-8** hours each per week.

South Tama County Elementary School
South Tama County Middle School

The Center will serve South Tama County High School and Partnership Center for a total of **6-8** hours per week.

Agency Responsibilities:

In order to maintain school-based mental health services, each party has the following responsibilities:

School Based Mental Health Contract – Marshalltown Community School District
and Center Associates

School-Based Mental Health Services Agreement

I. The Center

- A. The Center agrees to provide evaluation, emergency, consultation, and outpatient services at the aforementioned District sites, or at The Center, as appropriate. A Master's or Doctoral Degree licensed or licensed-eligible counselor will provide outpatient counseling services.
- B. The Center agrees to have support staff that will be involved in scheduling and certification of clients for school-based mental health services. Center support staff, with the help of school staff, will gather demographic information for Center purposes regarding the client prior to initial assessment. Center staff agrees to communicate with the District's schools in order to schedule appointments that do not conflict with other events.
- C. The Center Fee Structure is as follows:
 - 1. \$180 per initial evaluation and emergency contacts for the first visit only.
 - 2. \$110 for emergency contacts new or on previously established clients. When eligible, insurance will be billed for established clients, including emergency services.
 - 3. \$75 for 16-37 minute procedure; \$110 for 38-52 minute procedure for clients who seek mental health services.
 - 4. \$110 for education services for both direct and indirect time.
- D. The Center agrees to 8 individual therapy sessions per client with the District being the co-payer for each session. Once the client has utilized these sessions and more sessions are needed, then the client, the District, and the Center shall make arrangements for the client to be seen according to Center policy and procedure. Up to 3 emergency sessions will be allowed per student (non-established) per year. If additional sessions are needed, the District will be involved in approving ongoing emergency services.

School-Based Mental Health Services Agreement

- E. The Center agrees to bill insurance as appropriate provided the necessary authorizations are in place. When eligible, insurance will be billed for established clients, including emergency services. Necessary authorizations include:
 - 1. A parental or guardian authorization for treatment.
 - 2. The Center's Consumer Rights and HIPPA forms are completed.
 - 3. Releases pertaining to managed care and other entities are signed and in order.
 - 4. A Signature on File form is signed by the subscriber.

- F. The Center agrees to keep an account for each client that will include the amount of reimbursement obtained from insurance, if any.
- G. The Center agrees to bill the District for the remainder of the balance between what is collected from insurance and the rate of service reimbursement from the District, with the exception of Title XIX/ Medicaid.
- H. The Center agrees to bill the District for services to clients with no insurance at the above-mentioned fees.
- I. The Center agrees to keep a clinical record for each client seen.
- J. The Center agrees to protect the legal and civil rights of the clients and provide services in accordance with the Community Mental Health Standards that include protection of confidential information.
- K. The Center agrees to obtain relevant information and obtain necessary releases, as appropriate, for the clinical record.
- L. The Center and District staff agrees to communicate regularly in regards to the status of clients, provide proper releases are in place.
- M. The Center will provide data as required by the District.

II. The District

- A. The District agrees to assist The Center with the provision of mental health services by providing the following:

School-Based Mental Health Services Agreement

1. Space and equipment: For each service location, the District agrees to make available an office where students and families can be received, evaluated, and treated. Additionally, the clinician will be provided a computer, to obtain client records through Electronic Health Records (EHR) and to schedule future appointments.
 2. Each service location will provide an office with a door that is exclusively available for the provider, when the provider is on-site and scheduled to provide mental health services.
 3. These offices shall allow for privacy to include reception activities that may allow The Center or others to call clients or families on the telephone, or receive them in private for services.
 4. Posting documents: The District will allow The Center to post necessary documents in accordance with The Center's policies and procedures and state and federal standards or regulations.
- B. The District agrees to provide and obtain information for The Center, which assists in either the evaluation or treatment process to include providing, or allowing The Center to contact clients during the school day (i.e., access to Infinite Campus).
- C. The District agrees to maintain confidential information regarding clients referred to The Center. The District also agrees to regularly supervise the retention of email communications and destroy emails no longer needed. The District agrees to provide The Center, in writing if requested by The Center, that email communications are safeguarded and destroyed regularly.

Additional Terms:

- I. The District and The Center agree:
 - A. A maximum of \$25,000 for school-based services, as described above
 - a. The District and Center agree to pay for staffing, consultations, and/or classroom observations of students

School-Based Mental Health Services Agreement

provided by The Center that have been requested by school administrators.

- b. The District and the Center agree to utilize funding for indirect services (from the \$25,000 above) such as consultations with counselors, administrators, school personnel; classroom observations; staffings; IEP meetings; in-services; etc.
 - B. The amount billed to The District for services as “Payer of Last Resort” shall be paid upon invoice from The Center on a monthly basis.
 - C. The Center and The District agree to monitor closely and not exceed budgeted amounts.
- II. The Center and The District will facilitate implementation of the program by scheduling meetings—at least one in the fall and one in the spring—to address services provided, contractual concerns, utilization patterns, and financial trends, and work toward continuous quality improvement. The Center will be paid in accordance with the provisions above.
- III. The District will notify The Center if there are school district events, which will hinder the patient from receiving services. The District agrees to give The Center as much notice as possible prior to an event that might affect The Center’s ability to provide services.
- IV. The Center services shall terminate once funding has been depleted from the District and Center sources within that contractual time period.
- V. Either party may terminate this agreement with a 30-day written notice.

**School-Based Mental Health Services
Agreement**

Paul Daniel, Ph.D.
Executive Director
Center Associates

Date

Jeff Berger, Ph.D.
Superintendent
South Tama County CSD

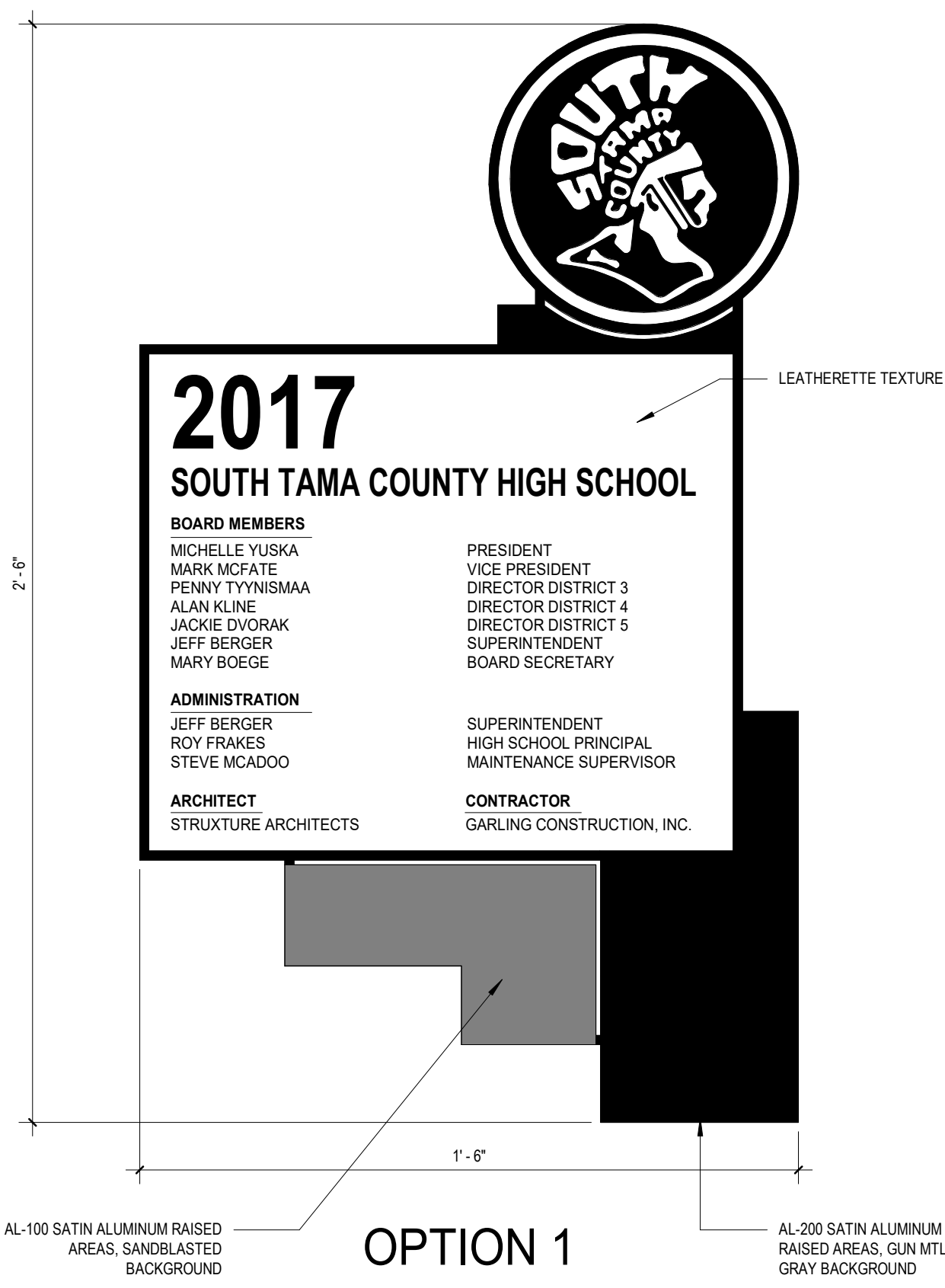
Date

President, Board of Directors
South Tama County CSD

Date

The following are a list of anticipated fund raisers planned by coaches/sponsors of the High School Activities Department for 2017/18 School year

Time Frame	Group	Sponsor	Fundraiser
Monthly	Gamers Club	M. Carnahan	Tournament Entries
Sept	Volleyball	A. Dolash	sell Pink Items for Breast Cancer
Sept	Student Council	E. Chyma	T-Shirts/Spirit Items
Sept	Student Council	E. Chyma	Dance (Homecoming)
Oct	NHS	Lopez/Upah	MS Dance
Oct	FB Cheer	C. Drummer	Halloween Dance
Oct/Nov	FFA	T. Zobel	Fruit Sales
Nov	Wrestling	N. VanDyke	Shirt & Poster Sales
Nov	BB & WR Cheer	C. Drummer	Cookie Dough
Nov	BB & WR Cheer	C. Drummer	Apparel
Nov.	Thespians	D. Forcht	Hugs & Kisses @ Musical
Nov/Dec	Student Council	E. Chyma	? Adopt a family fundraisers
Dec	Thespians	D. Forcht	Bake Sale @ Winter Concert
Dec	Speech	K. Murphy	T-Shirts
Dec	WR Cheer	C. Drummer	MS Cheer Camp
Dec/Jan	Various Sports	S. Koch	Community Supper
Winter	Speech/thespians	D. Forcht	Holiday Dessert Performance
Jan	BB Cheer	A. Graham	Elem Cheer Camp
Feb	Prom	Lopez/Upah	MS Dance
Feb	BB & WR Cheer	C. Drummer	Valentine Flowers or Items
Feb/March	Prom	Lopez/Upah	Dodgeball Tourn.
Feb/March	Student Council	E. Chyma	Dance (Sweatpants Dance)
March	Boys Soccer	N. VanDyke	Shirts
March	All Cheers	C. Drummer	Trivia Night
April	Thespians	D. Forcht	Hugs & Kisses @ Play
April	Baseball	S. Koch	Cookie Dough
April	Prom	Lopez/Upah	MS Dance
April	Girls Golf	D. Zmolek	BBQ & Club Cleaning
May	Girls Track	L. Hunerdosse	Caseys Cards
May	FFA	T. Zobel	Plant Sales
May	FCA	K. Murphy	All-Sports Camp
Spring	Thespians	D. Forcht	Play T-Shirts
TBA	Speech	K. Murphy	Dinner Theater
TBA	Speech	D. Forcht	MS Dance
TBA	Thespians	D. Forcht	Improv Workshop
Aug-18	All Cheers	C. Drummer	Scratch Cupcakes



2017

SOUTH TAMA COUNTY HIGH SCHOOL

BOARD MEMBERS

MICHELLE YUSKA
 MARK MCFATE
 PENNY TYNISMMAA
 ALAN KLINE
 JACKIE DVORAK
 JEFF BERGER
 MARY BOEGE

PRESIDENT
 VICE PRESIDENT
 DIRECTOR DISTRICT 3
 DIRECTOR DISTRICT 4
 DIRECTOR DISTRICT 5
 SUPERINTENDENT
 BOARD SECRETARY

ADMINISTRATION

JEFF BERGER
 ROY FRAKES
 STEVE MCADOO

SUPERINTENDENT
 HIGH SCHOOL PRINCIPAL
 MAINTENANCE SUPERVISOR

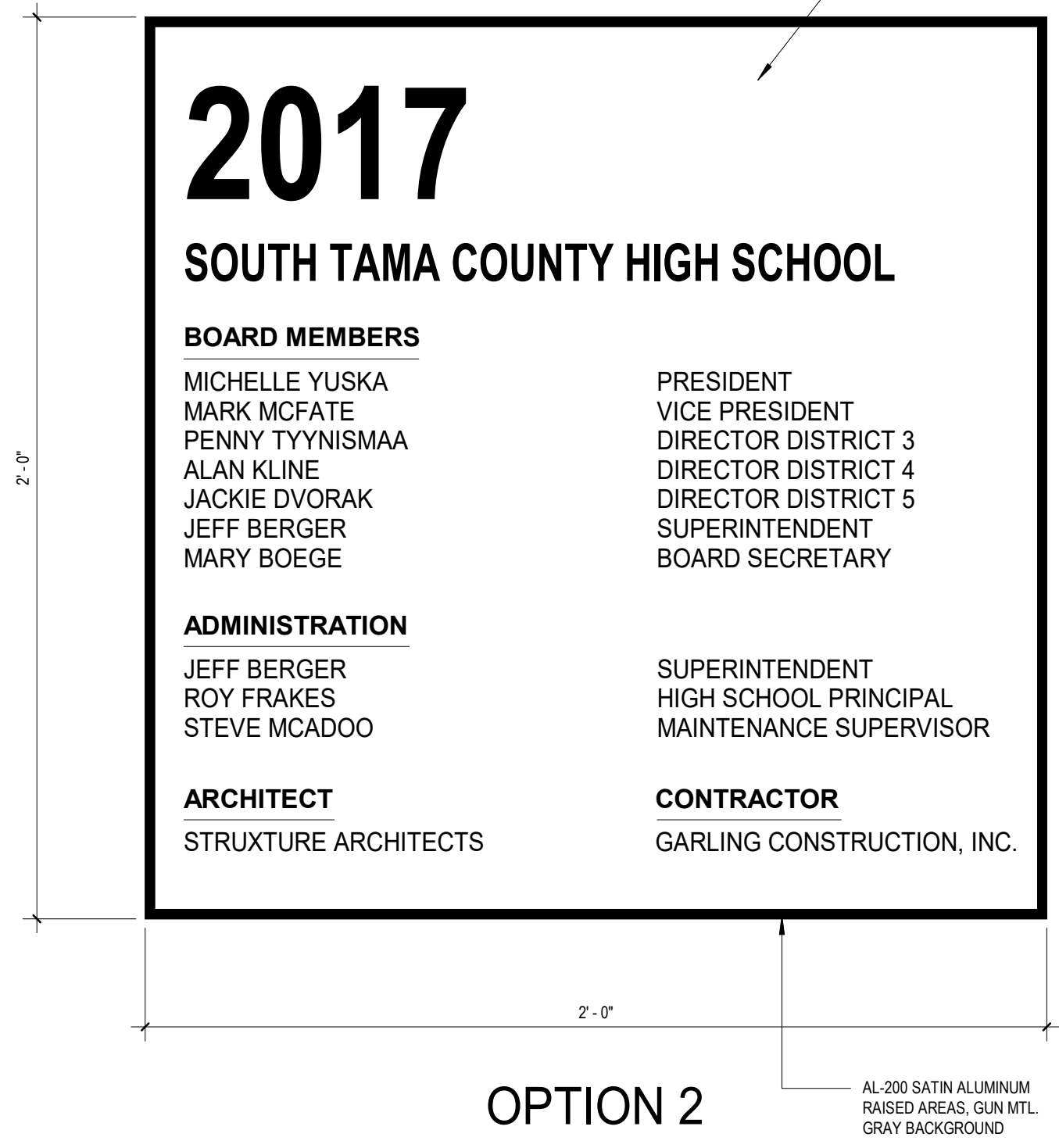
ARCHITECT

STRUXTURE ARCHITECTS

CONTRACTOR

GARLING CONSTRUCTION, INC.

OPTION 1



2017

SOUTH TAMA COUNTY HIGH SCHOOL

BOARD MEMBERS

MICHELLE YUSKA
 MARK MCFATE
 PENNY TYNISMMAA
 ALAN KLINE
 JACKIE DVORAK
 JEFF BERGER
 MARY BOEGE

PRESIDENT
 VICE PRESIDENT
 DIRECTOR DISTRICT 3
 DIRECTOR DISTRICT 4
 DIRECTOR DISTRICT 5
 SUPERINTENDENT
 BOARD SECRETARY

ADMINISTRATION

JEFF BERGER
 ROY FRAKES
 STEVE MCADOO

SUPERINTENDENT
 HIGH SCHOOL PRINCIPAL
 MAINTENANCE SUPERVISOR

ARCHITECT

STRUXTURE ARCHITECTS

CONTRACTOR

GARLING CONSTRUCTION, INC.

OPTION 2

1 SOUTH TAMA PLAQUE OPTIONS
 SCALE: 3" = 1'-0"

DRAWING INFORMATION

SOUTH TAMA PLAQUE

REVISION INFORMATION

MARK	DATE	DESCRIPTION
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ISSUE DATE AUGUST 29, 2017

A101